

The Manistee Township Board members met with Gerry Peterson, Manager of the Manistee County Road Commission on Thursday, March 12, 2009 at 7:00 P.M., at the Manistee Township Hall. Board members present were John W. Anderson, Dennis R. Bjorkquist, John M Dontz, Connie L Smith, and M. Rebecca Dinsen. Also present were Zoning Administrator Guy E Finout III, Charles Gregg, Jim and Bob Schudlich.

Peterson had prepared charts of revenues and expenditures made by the MCRC by township, type of service rendered, and sources of income. The charts were based on the fiscal year of October 1, 2007 thru September 30, 2008.

In proposed road projects, a permit was issued on March 12, 2009 to the LRBOI to reconstruct and black top Domres Road near the LRBOI Tribal Justice Building. The tribe has contracted the project and the MCRC will not be doing the work. The cost will be 100% paid by the LRBOI, and will extend past their building on Domres Road.

The MCRC and LRBOI have reached an agreement to include roads in the "tribal inventory". Those roads that can be included in this inventory include those which have tribal members living on them, are within a five mile radius of tribal owned land, and those within or intersected with the old reservation land boundaries. The LRBOI will receive federal funds based on this inventory. The funds must be used for transportation funds as directed by the local LRBOI. One of their priorities is completion of the Kott/Dontz Road project.

Pine Creek Road seal coating will be redone this summer, according to Peterson. The MCRC does not have funds to do any road projects, as their funds have been used due to the difficult winter.

There was a time for questions and discussion. Peterson was thanked for attending the meeting. The meeting was adjourned at 7:30 PM.

Proposed Minutes

The regular monthly meeting of the Manistee Township Board was held on Thursday, March 12, 2009 at 7:30 P.M., at the Manistee Township Hall. Board members present were John W. Anderson, Dennis R. Bjorkquist, John M Dontz, Connie L Smith, and M. Rebecca Dinsen. Also present were Zoning Administrator Guy E Finout III, Charles Gregg, Clara Kraus Saari, Fire Chief John Dunlap, County Commissioner Ed Haik, Keith Brown of PEG, Jim and Bob Schudlich. Kim Habian arrived at 7:48 P.M.

The meeting was called to order by Supervisor John W. Anderson with the pledge to the United States flag.

The minutes of the February 4, 2009 Manistee Township Board meeting were

provided. It was moved by Bjorkquist, seconded by Dontz to approve the minutes as provided. All voting in favor. Motion carried.

Treasurer Smith gave the Financial report for the month of February. It was moved by Bjorkquist, seconded by Dinsen to accept the Treasurers report as presented. All voting in favor. Motion carried.

The approved minutes of the February 5, 2009 Manistee Township Planning Commission meeting were presented to each board member, accepted, and placed on file. The proposed minutes of the February 3, 2009 Manistee Township Zoning Appeals Board meeting were presented to each board member.

Clara Kraus Saari asked if Manistee Township provides garbage service to the tribal housing unit on Dontz Road. Supervisor Anderson will talk with our waste hauler, Waste Reduction and find out if they are allowed on the tribal property.

Correspondence was received from various sources and given to each board member to read and initial.

Guy E Finout III, Zoning Administrator stated the planning office had been very quiet with only two receipts issued for the month of February. He had met with Attorney Richard Wilson on March 6, and will be meeting with him on March 13, to fine tune the last details of the Zoning Ordinance. There will be an appeal on April 7, 2009.

Fire Chief John Dunlap stated the Manistee Township Fire Department held four training sessions, and responded to thirteen fire/medical runs during the month of February. There were 113 man hours on runs, 56 man hours in meetings, and 70 man hours in investigations.

Liquor Inspector Bjorkquist stated there have been no significant changes to any liquor licensees during the past month.

Dennis Bjorkquist stated the Little River Revenue Sharing Board will meet on April 13, 2009, at 5:00 P.M. at the Manistee County Road Commission building, for verbal presentations of grant requests. The grants will be issued on June 8, 2009.

In unfinished business Bjorkquist has signed an updated contract with the DEQ, for the Bridge Street project. According to Jordan Byelich of the DEQ, the project may be complete by August.

The revised fifteen month list of proposed revenues and expenditures was given to those present. The annual figures discussed at the public hearing remained unchanged, but had been adjusted to reflect the 15 month budget agreed upon. Dontz stated he felt the Zoning Administrator was underpaid at \$10.25 per hour.

It was moved by Dontz, seconded by Bjorkquist to change the hourly rate of the Zoning Administrator to \$15.00 per hour. All voting in favor. Motion carried.

It was moved by Bjorkquist, seconded by Smith to adopt the following resolution to Adopt and Appropriate the April 1, 2009 - June 30, 2010 Budget. Dinsen, Bjorkquist, Dontz, Smith and Anderson voting in favor. Motion carried.

GENERAL APPROPRIATIONS ACT MANISTEE TOWNSHIP

This is an ordinance to establish a General Appropriations Act for Manistee Township; to define the powers and duties of the Manistee Township Officers in relation to the administration of the budget.

The Board of Trustees of Manistee Township ordains:

This ordinance will be known as the Manistee Township General Appropriations Act.

The Supervisor will be the chief administrative officer and will perform the duties of the chief administrative officer enumerated in this Act.

The Clerk will be the fiscal officer and will perform the duties of the fiscal officer as enumerated in this Act.

Pursuant to MCLA 141.412: MCLA 141.413 Notice of a Public Hearing on the proposed budget was published in the News Advocate a newspaper of general circulation on January 27, 2009, and a Public Hearing on the proposed budget was held on February 4, 2009.

Estimated township General Fund revenues for the fiscal year of 2009-2010 including a proposed allocated millage of 1.46 mills: will total approximately \$125,000.00

The Manistee Township Board will cause to be levied and collected the General Property Tax on all real and personal property within the township upon the current tax roll an amount equal to 1.46 mills as set forth by the tax allocation board.

Estimated township General Fund expenditures for the fiscal year of 2009-2010 for various activities are listed by account in the 2009-2010 Manistee Township proposed budget.

The 2009-2010 General Fund Budget of Manistee Township is hereby adopted by reference, with revenues and activity expenditures as indicated in the 2009-2010 proposed budget.

The Chief Administrative Officer will have the authority to make transfers among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$2,000.00. The Board will be notified at its next meeting of any such transfers made. Under no circumstances may the total General Fund Budget be changed without prior board approval.

Motion made by Bjorkquist, seconded by Smith to adopt the foregoing ordinance. Upon roll call vote, Dinsen, Smith, Bjorkquist, Dontz, and Anderson voting in favor. None opposed. The Supervisor declared the motion carried and the ordinance is duly adopted on the twelfth day of March 2009.

M. Rebecca Dinsen, CMC
Manistee Township Clerk

I, M. Rebecca Dinsen, the duly elected and acting Clerk of Manistee Township, do hereby certify the foregoing is a true and correct copy of the duly adopted ordinance adopted at the regular monthly meeting of the Manistee Township Board, and a true and correct copy is included in the March 12, 2009 Manistee Township Board minutes.

M. Rebecca Dinsen, CMC
Manistee Township Clerk

The proposed changes in the 2009-2010 expenditures and revenues include:
Fire Chief increase \$10.00 per month from \$2,3600.00 to \$2,480.00 a year
Asst Fire Chief pay increase of \$5.00 per month from \$780.00 to \$840.00 a year
Maintenance Man increase \$0.25 per hour from \$9.50 to \$9.75 per hour
Deputy Clerk & Treasurer increase \$0.25 per hour from \$10.00 to \$10.25 per hour
Zoning Administrator increase \$5.00 per hour from \$10.00 to \$15.00 per hour plus meetings
Zoning Administrator will also receive \$15.00 per month for outside inspections
Board of Review members will increase \$5.00 per day to receive \$65.00 per meeting day
Trustees increase \$10.00 per month from \$2,700.00 to \$2,820.00
Supervisor increase \$ 20.00 per month from \$11,360.00 to \$11,600.00
Treasurer increase \$ 40.00 per month from \$13,980.00 to \$14,460.00
Clerk increase \$10.00 per month from \$16,460.00 to \$16,580.00
Election workers would be paid \$8.75 per hour, chairperson \$9.25 per hour
Grass cutter for the summer months \$8.75 per hour

1. Amount to PEG? Requested \$2,400.00 for 09-10.
2. Amount to MRA? \$10,000.00 plus
3. Amount to Veterans? Increase to \$450.00 in 2010

Clarification of Meeting Pay Policy

Members of the Township board, Planning board, Appeals board, Board of Review, and employees will be paid at the rate of \$40.00 per meeting for educational meetings. Those meetings would include county MTA meetings, Clerk, Supervisor, Treasurer meetings. Educational meetings including lodging will not be paid the \$40.00 per meeting. Those seminars that have multiple classes/meetings in a day will be paid at the rate of \$40.00 for the entire day.

It was moved by Bjorkquist, seconded by Dontz to adopt the proposed changes in the 2009-2010 payroll, and expenditure figures. Dontz, Smith, Bjorkquist, Dinsen, and Anderson voting in favor. Motion carried.

Resolutions to Establish Township Officers Salary

Be It Resolved, that this resolution is subject to MCLA 41.95 (3). In a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board.

Be It Resolved, that as of April 1, 2009, the salaries of the Manistee Township Board members shall be, for the 2009/2010 fiscal year and be as follows:

Supervisor: \$ 11,600.00 Annual Salary

The foregoing resolution offered by board member Bjorkquist .
Seconded by board member Dinsen .

At the regular Manistee Township Board meeting held March 12, 2009, upon a roll call vote, the following voted:

Aye: Dontz, Smith, Bjorkquist, Dinsen, and Anderson
Nay: None

The Supervisor declared the motion carried and the resolution is duly adopted on the twelfth day of March 2009.

I, M. Rebecca Dinsen, the duly elected and acting Clerk of Manistee Township, do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at the regular monthly meeting of the Manistee Township Board, and a true and correct copy is included in the March 12, 2009 Manistee Township Board minutes.

M. Rebecca Dinsen, CMC
Manistee Township Clerk

Resolution to Establish Township Officers Salary

Be It Resolved, that this resolution is subject to MCLA 41.95 (3). In a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board.

Be It Resolved, that as of April 1, 2009, the salaries of the Manistee Township Board members shall be, for the 2009/2010 fiscal year and be as follows:

Clerk: \$ 16,580.00 Annual Salary

The foregoing resolution offered by board member Bjorkquist .
Seconded by board member Dontz .

At the regular Manistee Township Board meeting held March 12, 2009, upon a roll call vote, the following voted:

Aye: Bjorkquist, Smith, Dontz, Dinsen, and Anderson

Nay: None

The Supervisor declared the motion carried and the resolution is duly adopted on the twelfth day of March 2009.

I, M. Rebecca Dinsen, the duly elected and acting Clerk of Manistee Township, do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at the regular monthly meeting of the Manistee Township Board, and a true and correct copy is included in the March 12, 2009 Manistee Township Board minutes.

M. Rebecca Dinsen, CMC
Manistee Township Clerk

Resolutions to Establish Township Officers Salary

Be It Resolved, that this resolution is subject to MCLA 41.95 (3). In a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board.

Be It Resolved, that as of April 1, 2009, the salaries of the Manistee Township Board members shall be, for the 2009/2010 fiscal year and be as follows:

Treasurer: \$ 14,460.00 Annual Salary

The foregoing resolution offered by board member Bjorkquist .
Seconded by board member Dontz .

At the regular Manistee Township Board meeting held March 12, 2009, upon a roll call vote, the following voted:

Aye: Smith, Bjorkquist, Dinsen, Dontz and Anderson
Nay: None

The Supervisor declared the motion carried and the resolution is duly adopted on the twelfth day of March 2009.

I, M. Rebecca Dinsen, the duly elected and acting Clerk of Manistee Township, do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at the regular monthly meeting of the Manistee Township Board, and a true and correct copy is included in the March 12, 2009 Manistee Township Board minutes.

M. Rebecca Dinsen, CMC
Manistee Township Clerk

Resolutions to Establish Township Officers Salary

Be It Resolved, that this resolution is subject to MCLA 41.95 (3). In a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board.

Be It Resolved, that as of April 1, 2009, the salaries of the Manistee Township Board members shall be, for the 2009/2010 fiscal year and be as follows:

Trustees: \$ 2,820.00 Annual Salary

The foregoing resolution offered by board member Bjorkquist .
Seconded by board member Dinsen .

At the regular Manistee Township Board meeting held March 12, 2009, upon a roll call vote, the following voted:

Aye: Dontz, Bjorkquist, Dinsen, Smith and Anderson
Nay: None

The Supervisor declared the motion carried and the resolution is duly adopted on the twelfth day of March 2009.

I, M. Rebecca Dinsen, the duly elected and acting Clerk of Manistee Township, do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at the regular monthly meeting of the Manistee Township

Board, and a true and correct copy is included in the March 12, 2009 Manistee Township Board minutes.

M. Rebecca Dinsen, CMC
Manistee Township Clerk

The Manistee Township Board of Review met on March 9, & March 10, 2009. They heard nine complaints by mail, and a total of 34 people appeared at the meetings. The Board of Review will meet on March 14, 2009 to reach decisions, and make notifications. Dan Revolt, Pat Miehke, and Conrad Adamski serve on the Board of Review. Supervisor Anderson, Revolt, and Miehke attended a Board of Review School at Hart.

Manistee County has completed a recreation plan, and would like someone to serve on the recreation board from Manistee Township. A notice of this opportunity will be posted on the Manistee Township web site.

The Scouts have volunteered to serve on Manistee Township Annual Trash Day, May 9, 2009. Volunteers are always welcome to help from 8:00 AM to 1:00 PM, on Trash Day.

Clerk Dinsen reminded those in attendance the close of registration deadline is April 6, 2009, for the Manistee Public, West Shore College School Election which will be held on May 5, 2009.

Kim Habian asked the Township Board to sign a license agreement to allow her to have a used car dealership at 2516 Caberfae Highway. Zoning Administrator Guy Finout stated the dealership would be located in a multiple use district, and allowable according to Zoning. This is a new request for the township. It was moved by Dinsen, seconded by Bjorkquist to give Supervisor Anderson the authority to sign the request, after checking with the appropriate authorities. All voting in favor. Motion carried.

The current bills for the month of March were presented. It was moved by Dontz, seconded by Bjorkquist to pay the bills as they are received for the month of March. All voting in favor. Motion carried.

The Manistee County Chapter of the Michigan Townships Association will meet at the Bear Lake Township Hall, on Wednesday, March 25, 2009, at 7:00 P.M.

The next regular monthly meeting of the Manistee Township Zoning Appeals Board will be held on Tuesday, April 7, 2009 at 7:00 P.M. at the Manistee Township Hall, 410 Holden Street.

The next regular monthly meeting of the Manistee Township Planning

Commission will be held on Thursday, April 2, 2009 at 7:00 P.M. at the Manistee Township Hall, 410 Holden Street.

The next regular monthly meeting of the Manistee Township Board will be held on the second Thursday, April 9, 2009, at 7:30 P.M. at the Manistee Township Hall, 410 Holden Street.

There being no further business to come before the board, it was moved by Bjorkquist seconded by Dontz to adjourn the meeting at 8:22 P.M. All voting in favor. Motion carried.

Respectfully submitted,

M. Rebecca Dinsen, CMC
Manistee Township Clerk