

The regular monthly meeting of the Manistee Township Board was held on Thursday, June 10, 2010, at 7:30 P.M., at the Manistee Township Hall. Board members present were John W. Anderson, Dennis R. Bjorkquist, John M Dontz, Connie L Smith, and M. Rebecca Dinsen. Also, present were Zoning Administrator Guy E Finout III, Charles Gregg, Clara Kraus Saari, Fire Chief John Dunlap, Joy Hutchinson, County Road Commission Manager Gerry Peterson, Mason Brown, Virgil Johnson, Tom St Dennis, and John Mencarelli of PEG,

The meeting was called to order by Supervisor John W. Anderson with the pledge to the United States flag.

The minutes of the May 12, 2010 Manistee Township Board meeting were provided. It was moved by Bjorkquist, seconded by Dontz to approve the minutes as provided. All voting in favor. Motion carried.

Treasurer Smith gave the Financial report for the month of May. It was moved by Dontz seconded by Dinsen to accept the Treasurers report as presented. All voting in favor. Motion carried.

The approved minutes of the May 6, 2010 Manistee Township Planning Commission meeting were presented to each board member, accepted, and placed on file.

Correspondence was received from various sources and given to each board member to read and initial.

Virgil Johnson of River Road spoke in public comment on the extremely poor condition of River Road. He stated potholes were partially filled a week ago, and then the job stopped and nothing has been done. He stated there are 16 Tribal Elders on that section of River Road, and they need to be properly respected and carried for. He sited an incident of an ambulance attendant unable to start an IV on a patient due to rough road conditions.

Tom St Dennis owns a campground at 5025 River Road, and has constant complaints on the poor condition of River Road. He had talked with Supervisor Anderson on this problem, several times.

Gerry Peterson, Manager of the Manistee County Road Commission spoke to all in attendance on the "tweaked" bid for River Road. The original bid had a 60% township match of \$383,358.63 plus a contingency of \$25,557.24, for 14,500 feet. The new bid would change from 24 feet to 22 feet in width, the gravel and reprocessed base would be laid at 4 inches instead of 6 inches in depth, and the content of the base | ½ inches of blacktop would be 3.3, and the top 1 ½ inch of black top would be 3.9 in emulsion consistency. The new bid would have a 60% township match of \$ 318,335.47, with a contingency of \$21,222.36. This amounts to an overall savings to Manistee Township of \$69,358.04. It was moved by

Dontz, seconded by Bjorkquist to sign the amended agreement with the Manistee County Road Commission for the reconstruction of 14,500 feet of River Road at a township match of \$ 318,335.47, with a contingency of \$21,222.36. Dontz, Smith, Bjorkquist, Anderson voting in favor. Dinsen opposed. Peterson stated he felt the work would be done by October, but would not be started in November of this year.

Peterson was asked about Public Access points along Bar Lake & Lake Michigan. The township can hire someone to clear these sites, as long as they are insured, and the MCRC is aware of which access site they are working. It was noted that the access at Bar Lake and Maplewood Road, has been landscaped by an adjoining property owner. Peterson stated he would check on it, and the MCRC has the authority to have them remove material from the access points.

Mason Brown of Perry Street asked what is happening to his complaint on abandoned house trailers on property within view of his home. Finout stated he had determined the property owner, and sent them a letter dated May 28, 2010. This letter asked for a plan of taking care of the property violations, and a time frame for completion of the action. The parcel owner has 30 days to respond to the letter.

Guy E Finout III, Zoning Administrator stated he has completed the Citizen Planner classes. The Zoning office had three receipts during the month of May. There is a wood pellet plant planning to buy 34 acres in the Renaissance Zone. When they submit plans for the plant, the plans will determine what action needs to be taken by the township.

Fire Chief John Dunlap stated the Manistee Township Fire Department held four training sessions, and responded to five fire/medical runs during the month of May, for a total of 139 man hours in training and response.

Liquor Inspector Bjorkquist stated there have been no significant changes to any liquor licensees during the past month of May.

The Little River Revenue Sharing Board will meet on Monday, June 14, 2010, at 5:00 P.M. at the Manistee County Road Commission building, for the dispensing of grant funds.

The DNRE is still reviewing the Bridge Street project.

Fire Chief John Dunlap stated the Manistee Township's non transporting rescue unit will become functional on Monday, June 14, 2010. There are seven members of the department that will be responding. Per the Medical Control Board of West Shore Medical Center, if the ambulance is not at West Shore Hospital, and has to come in, Manistee Township's non transporting rescue unit will now be responding to the LRBOI Casino, Hotel and Campgrounds. The State

of Michigan has not completed the inspection of the unit and components at this time.

It was moved by Bjorkquist, seconded by Dontz to pass the following salary resolution.

#### Resolutions to Establish Township Officers Salary

Be It Resolved, that this resolution is subject to MCLA 41.95 (3). In a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board.

Be It Resolved, that as of July 1, 2010, the salaries of the Manistee Township Board members shall be, for the 2010/2011 fiscal year and be as follows:

Supervisor: \$ 11,840.00 (increase of \$240.00 for year)

Clerk: \$ 15,980.00 (decrease of \$600.00 for year)

Treasurer: \$ 15,500.00 (increase of \$840.00 for year)

Trustees: \$ 2,820.00 (unchanged)

The foregoing resolution offered by board member Bjorkquist.  
Seconded by board member Dontz.

At the regular Manistee Township Board meeting held June 10, 2010, upon a roll call vote, the following voted:

Aye: Bjorkquist, Dontz, Dinsen, Smith, and Anderson

Nay: None

The Supervisor declared the motion carried and the resolution is duly adopted on the tenth day of June 2010.

I, M. Rebecca Dinsen, the duly elected and acting Clerk of Manistee Township, do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at the regular monthly meeting of the Manistee Township Board, and a true and correct copy is included in the June 10, 2010 Manistee Township Board minutes.

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M. Rebecca Dinsen, CMC  
Manistee Township Clerk

The renewal of the Assessor contract was discussed. It was moved by Dinsen, seconded by Dontz to renew the contract of Assessor Connie Anderson for a period of four (4) years from July 1, 2010 to July 1, 2014, for an annual salary of \$26,500.00. The residential and vacant land cards will be completely updated

prior to July 1, 2014, with a minimum of 25% completed annually. Smith, Dinsen, Bjorkquist, Dontz, and Anderson voting in favor. Motion carried.

The July 1, 2010 through June 30, 2011 budget was discussed. It was moved by Dontz, seconded by Bjorkquist to adopt the following resolution to Adopt and Appropriate the July 1, 2010 through June 30, 2011 Budget. Dontz, Smith, Bjorkquist, Dinsen and Anderson voting in favor. Motion carried.

## GENERAL APPROPRIATIONS ACT MANISTEE TOWNSHIP

This is an ordinance to establish a General Appropriations Act for Manistee Township; to define the powers and duties of the Manistee Township Officers in relation to the administration of the budget.

The Board of Trustees of Manistee Township ordains:

This ordinance will be known as the Manistee Township General Appropriations Act.

The Supervisor will be the chief administrative officer and will perform the duties of the chief administrative officer enumerated in this Act.

The Clerk will be the fiscal officer and will perform the duties of the fiscal officer as enumerated in this Act.

Pursuant to MCLA 141.412: MCLA 141.413 Notice of a Public Hearing on the proposed budget was published in the News Advocate a newspaper of general circulation on May 5, 2010, and a Public Hearing on the proposed budget was held on May 12, 2010.

Estimated township General Fund revenues for the fiscal year of 2010-2011 including a proposed allocated millage of 1.49 mills: will total approximately \$125,000.00

The Manistee Township Board will cause to be levied and collected the General Property Tax on all real and personal property within the township upon the current tax roll an amount equal to 1.49 mills as set forth by the tax allocation board.

Estimated township General Fund expenditures for the fiscal year of 2010-2011 for various activities are listed by account in the 2010-2011 Manistee Township proposed budget.

The 2010-2011 General Fund Budget of Manistee Township is hereby adopted

by reference, with revenues and activity expenditures as indicated in the 2010-2011 proposed budget.

The Chief Administrative Officer will have the authority to make transfers among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$2,000.00. The Board will be notified at its next meeting of any such transfers made. Under no circumstances may the total General Fund Budget be changed without prior board approval.

Motion made by Dontz, seconded by Bjorkquist to adopt the foregoing ordinance. Upon roll call vote, Dontz, Smith, Bjorkquist, Dinsen, and Anderson voting in favor. None opposed. The Supervisor declared the motion carried and the ordinance is duly adopted on the tenth day of June 2010.

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M. Rebecca Dinsen, CMC  
Manistee Township Clerk

I, M. Rebecca Dinsen, the duly elected and acting Clerk of Manistee Township, do hereby certify the foregoing is a true and correct copy of the duly adopted ordinance adopted at the regular monthly meeting of the Manistee Township Board, and a true and correct copy is included in the June 10, 2010 Manistee Township Board minutes.

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M. Rebecca Dinsen, CMC  
Manistee Township Clerk

The proposed changes in the 2010-2011 expenditures and revenues include:

Fire Chief increase \$10.00 per month from \$2,480.00 to \$2,600.00 a year  
Maintenance Man increase \$0.25 per hour from \$9.75 to \$10.00 per hour  
Deputy Clerk & Treasurer increase \$0.25 per hour from \$10.25 to \$10.50 per hour  
Supervisor increase \$ 20.00 per month from \$11,600.00 to \$11,840.00  
Treasurer increase \$ 70.00 per month from \$14,460.00 to \$15,300.00  
Clerk decrease \$50.00 per month from \$16,580.00 to \$15,980.00  
PEG will receive \$2,800.00 annually

Bjorkquist thanked the ladies who are working on the grass cutting and planting the beautiful flowers at the SW corner of US 31 and M55. The area looks much improved. Thank You!

Supervisor Anderson stated the firemen had nominated and elected John Dunlap, Fire Chief, Dan Revolt as Captain, Brian Forbes as Lieutenant, and Jack Dinsen as Treasurer. It was moved by Bjorkquist, seconded by Dontz to accept the recommendation and appoint the officers of the Manistee Township Fire

Department as recommended. All voting in favor. Motion carried.

Dinsen noted the biannual newsletter is being formulated in her office. Anyone with anything to include in the newsletter needs to get that to Dinsen so it can be included in this edition.

It was noted Fire Chief John Dunlap issues all burning permits for Manistee Township.

The current bills for the month of June were presented. It was moved by Dontz, seconded by Bjorkquist to pay the bills as they are received for the month of June. All voting in favor. Motion carried.

The Manistee County Chapter of the Michigan Townships Association will meet at the Onekama Township Hall, on Wednesday, June 23, 2010, at 7:00 P.M.

The next regular monthly meeting of the Manistee Township Zoning Appeals Board will be held on Tuesday, July 6, 2010 at 7:00 P.M. at the Manistee Township Hall, 410 Holden Street, if there is a scheduled meeting.

The next regular monthly meeting of the Manistee Township Planning Commission will be held on Thursday, July 1, 2010 at 7:00 P.M. at the Manistee Township Hall, 410 Holden Street.

The next regular monthly meeting of the Manistee Township Board will be held on the second Thursday, July 8, 2010, at 7:30 P.M. at the Manistee Township Hall, 410 Holden Street.

There being no further comment or business to come before the board, it was moved by Dontz seconded by Bjorkquist to adjourn the meeting at 8:35 P.M. All voting in favor. Motion carried.

Respectfully submitted,

M. Rebecca Dinsen, CMC  
Manistee Township Clerk