

The regular monthly meeting of the Manistee Township Board was held on Thursday, June 9, 2011 at 7:00 P.M., 2011, at the Manistee Township Hall. Board members present were John W. Anderson, Dennis R. Bjorkquist, John M Dontz, Connie L Smith, and Joy Hutchinson. Also present were Zoning Administrator Guy E Finout III, Clara Kraus Saari, Fire Chief John Dunlap, County Commissioner Duane Anderson, Keith Brown of PEG, George Liston.

The meeting was called to order by Supervisor John W. Anderson with the pledge to the United States flag.

The minutes of the May 12 ,2011 Manistee Township Board meeting were provided. It was moved by Dontz seconded by Bjorkquist to approve the minutes as provided. All voting in favor. Motion carried. Minutes of the special meeting of the Manistee Township Board regarding the sewer project were also approved on a motion by Dontz seconded by Bjorkquist. All voting in favor. Motion Carried

Treasurer Smith gave the Financial report for the month of May. It was moved by Dontz seconded by Hutchinson to accept the Treasurers report as presented. All voting in favor. Motion carried.

A letter was received from the City of Manistee on a collaborative meeting with neighboring units of government "around the lake" . The meeting is scheduled for Wednesday, June 29 at 6:00 p.m. at the Ramsdell Theatre, Hardy Hall. Anderson and Hutchinson plan to attend.

Correspondence was received from various sources and given to each board member to read and initial.

Guy E Finout III, Zoning Administrator stated that River Haven Estates was approved to have a sign in the right of way, having been approved by MDOT. Finout and Switalski are planning on attending a training class on June 15 in Gaylord.

The Manistee Township Fire Department held five training sessions, and responded to 7 fire, 17 medical runs during the month of May. Chief Dunlap requested permission to have the unused water tank in the fire barn removed. On a motion by Dontz seconded by Bjorkquist it was approved. All voting in favor. Motion Carried

Liquor Inspector Bjorkquist stated there have been no significant changes to any liquor licensees during the past month.

The Little River Revenue Sharing Board will meet on June 13, 2011, at 5:00 P.M. at the Manistee Township Hall to release the funds.

## Resolutions to Establish Township Officers Salary

Be It Resolved, that this resolution is subject to MCLA 41.95 (3). In a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board.

Be It Resolved, that as of July 1, 2011, the salaries of the Manistee Township Board members shall be, for the 2011/2012 fiscal year and be as follows:

Supervisor: \$ 11,840.00 (unchanged)

Clerk: \$ 15,980.00 (unchanged)

Treasurer: \$ 15,500.00 (unchanged)

Trustees: \$ 2,820.00 (unchanged)

The foregoing resolution offered by board member Bjorkquist.  
Seconded by board member Dontz.

At the regular Manistee Township Board meeting held June 9, 2011, upon a roll call vote, the following voted:

Aye: Bjorkquist, Dontz, Hutchinson, Smith, and Anderson

Nay: None

The Supervisor declared the motion carried and the resolution is duly adopted on the ninth day of June 2011.

I, Joy Hutchinson, the duly appointed and acting Clerk of Manistee Township, do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at the regular monthly meeting of the Manistee Township Board, and a true and correct copy is included in the June 9, 2011 Manistee Township Board minutes.

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Joy Hutchinson  
Manistee Township Clerk

The July 1, 2011 through June 30, 2012 budget was discussed. It was moved by Dontz, seconded by Bjorkquist to adopt the following resolution to Adopt and Appropriate the July 1, 2011 through June 30, 2012 Budget. Dontz, Smith, Bjorkquist, Hutchinson and Anderson voting in favor. Motion carried.

## GENERAL APPROPRIATIONS ACT MANISTEE TOWNSHIP

This is an ordinance to establish a General Appropriations Act for Manistee Township; to define the powers and duties of the Manistee Township Officers in

relation to the administration of the budget.

The Board of Trustees of Manistee Township ordains:

This ordinance will be known as the Manistee Township General Appropriations Act.

The Supervisor will be the chief administrative officer and will perform the duties of the chief administrative officer enumerated in this Act.

The Clerk will be the fiscal officer and will perform the duties of the fiscal officer as enumerated in this Act.

Pursuant to MCLA 141.412: MCLA 141.413 Notice of a Public Hearing on the proposed budget was published in the News Advocate a newspaper of general circulation on May 5, 2011, and a Public Hearing on the proposed budget was held on May 12, 2011.

Estimated township General Fund revenues for the fiscal year of 2011-2012 including a proposed allocated millage of 1.49 mills: will total approximately \$125,000.00.

The Manistee Township Board will cause to be levied and collected the General Property Tax on all real and personal property within the township upon the current tax roll an amount equal to 1.49 mills as set forth by the tax allocation board.

Estimated township General Fund expenditures for the fiscal year of 2011-2012 for various activities are listed by account in the 2011-2012 Manistee Township proposed budget.

The 2011-2012 General Fund Budget of Manistee Township is hereby adopted by reference, with revenues and activity expenditures as indicated in the 2011-2012 proposed budget.

The Chief Administrative Officer will have the authority to make transfers among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$2,000.00. The Board will be notified at its next meeting of any such transfers made. Under no circumstances may the total General Fund Budget be changed without prior board approval.

Motion made by Dontz, seconded by Bjorkquist to adopt the foregoing ordinance. Upon roll call vote, Dontz, Smith, Bjorkquist, Hutchinson, and Anderson voting in favor. None opposed. The Supervisor declared the motion carried and the ordinance is duly adopted on the tenth day of June 2011.

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Joy Hutchinson

Following the reading of the budget a motion was made by Dontz seconded by Bjorkquist that we adopt the budget and allocate 1.4810 as the millage to be levied.

Roll Call vote: Bjorkquist YES, Dontz YES, Smith YES, Hutchinson YES, Anderson YES.

Bridge Street Grant no update or date to begin.

River Road work on the shoulders has begun, Dontz had talked to Peterson at the road commission, still waiting for some of the bids.

Sewer grant awaiting distribution of funds.

Trash day on May 14, 2011. We collected 180 cubic yards of trash and 60 cubic yards of metal, for a cost of \$2820.00 there were many volunteers and the cost there was \$56.58 for pizza, etc.

On a motion by Dontz, seconded by Bjorkquist it was agreed to sign the METRO Act agreement for another 3 years. All voting in favor.

The Police Protection agreement that ensures us that the Sheriff will enforce our ordinances was passed on a motion by Dontz seconded by Bjorkquist with 4 in favor and 1 opposed.

There will be a school election on August 2, 2011 requesting borrowing \$14,000,000.00 in bonds.

Operation Clean Sweep has requested \$ 1050.00 as our portion of the project. They also take prescription drugs.

On a motion by Dontz seconded by Smith, the Board has appointed the following officers to the Fire Dept.; John Dunlap, Chief; Jack Dinsen, Treasurer; Jim Henderson, Captain; Brian Forbes, Lieutenant; for the ensuing year. All voting in favor. Motion Carried.

The current bills for the month of June were presented. It was moved by Bjorkquist seconded by Dontz to pay the bills as they are received for the month of May. All Voting in favor. Motion carried

The Manistee County Chapter of the Michigan Townships Association will meet at the Onekama Township Hall, on June 22, 2011 at 7:00 P.M.

The next regular monthly meeting of the Manistee Township Zoning Appeals Board will be held on Tuesday, July 5, 2011 at 7:00 P.M. at the Manistee Township Hall, 410 Holden Street, if there is a scheduled meeting.

The next regular monthly meeting of the Manistee Township Planning Commission will be held on Thursday, July 7, 2011 at 7:00 P.M. at the Manistee Township Hall, 410 Holden Street.

The next regular monthly meeting of the Manistee Township Board will be held on the second Thursday, July 14, 2011, at 7:30 P.M. at the Manistee Township Hall, 410 Holden Street.

There being no further business to come before the board, it was moved by Dontz seconded by Bjorkquist to adjourn the meeting at 7:50 P.M. All voting in favor. Motion carried.

Respectfully submitted,

Joy Hutchinson  
Manistee Township Clerk