

## Approved Minutes

The regular monthly meeting of the Manistee Township Board was held on Tuesday, November 3, 2022 at 7:00 P.M., at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Trustee Guy Finout, Treasurer Connie Jankwietz, and Clerk Dianne Taylor. Also present were Zoning Administrator Karen Clouse, Liquor Inspector Rick Clouse, Heather Taylor, Barry Lind and Scott Fraley. Trustee John Dontz, County Commissioner Jeff Dontz, Fire Chief Joe Cerka were absent.

Supervisor Bjorkquist called the meeting to order. All attending stood and opened with the pledge of allegiance.

Minutes of the October 13, 2022 Manistee Township Board meeting were provided. Trustee Finout made the motion to approve the minutes; seconded by Treasurer Jankwietz. All in favor; motion carried.

Treasurer Jankwietz provided the Treasurer's report for the month of November. The receipts were \$75,909.83; expenditures were \$277,912.76, leaving a balance of \$153,353.30 in the General Fund as of November 2022. Treasurer's report was placed on file.

Manistee Township Planning Commission ~ October 12, 2022 Public Hearing minutes and October 12, 2022 regular meeting minutes were not available yet.

Manistee Township Zoning Board of Appeals did not meet.

No public comment at this time.

Manistee County Commissioner's report was not available.

Zoning Administrator Karen Clouse, reported on the activities in the Zoning Department. There were no new complaints. There were two (2) requests for zoning permits and eight (8) requests for construction permits. The Planning Commission held a Work Session on October 18, 2022 to discuss and review recommendations made for the Township Master Plan and potential amendments to the Township Zoning Ordinance. The Planning Commission Members voted, and approved, to move the meeting dates for April and July 2023 to the second Wednesday; the changes will be reflected on the 2023 Calendar. The other regular meeting dates will remain on the first Wednesday of the month at 9 a.m.

Fire Chief Joe Cerka was absent so Supervisor Bjorkquist read the Chief's report on activity at the Fire Department. There were four (4) fire runs, twenty-two (22) medical runs, and four (4) meetings and/or training sessions. The station had an open house for fire prevention week. Truck #137 DOT has been completed. Currently, five (5) out of six (6) DOT's are complete. The crews continue to keep the station clean; are continuing recruiting; and I (Joe), can't thank them enough for their time and commitment to the station. Supervisor Bjorkquist thanked the firefighters for all of their hard work.

Liquor Inspector Rick Clouse gave the report for November. There are no new issues.

Supervisor Bjorkquist gave an update on the Township. They are working on playground improvements. PCA donated clean woodchips to be used around the playground. It's time to

set the clocks back and check your smoke detectors. Also, its deer season and there have been many accidents. Supervisor Bjorkquist took the opportunity to personally thank the dedicated office staff for all of their hard work they put into the Election. Supervisor Bjorkquist stated they spent many hours to make sure every person received a ballot and the Township is very lucky to have them. Clerk Taylor reported that they had sent out 868 Absentee Ballots and 686 Ballots have been returned as of today.

The Board Members received a draft of the proposed Township calendar for 2023. There will not be a Township Board meeting in February 2023.

The November bill payment has been provided. Trustee Finout made the motion to pay the bills for November as provided and the December bills as they are received; Treasurer Jankwietz seconded the motion. Motion carried.

**Manistee County MTA Meeting** will be held in the **Spring 2023**.

**Manistee Zoning Board of Appeals** will meet **Tuesday, December 6, 2022 at 6:00 P.M.** at the **Manistee Township Hall, for their annual meeting.**

**Manistee Township Planning Commission** is scheduled for **Wednesday, December 7, 2022 at 7:00 p.m.** at the **Manistee Township Hall.**

**Next regular meeting of the Manistee Township Board** will be held on **Thursday, December 8, 2022 at 7:00 P.M.** at the **Manistee Township Hall, 410 Holden Street.**

There being no further business or public comments to come before the board, it was moved by Treasurer Jankwietz, seconded by Trustee Finout, to adjourn the meeting at 7:15 P.M. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor  
Manistee Township Clerk