

Approved Minutes

The regular monthly meeting of the Manistee Township Board was held on Thursday, March 11, 2021 at 7:00 P.M. at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Clerk Dianne Taylor and Treasurer Connie Jankwietz. Trustees Guy Finout and John Dontz were absent. Also present were Fire Chief Chuck Barron, Captain Sam Koscinski, Zoning Administrator Karen Clouse, County Commissioner Jeff Dontz, Attorney Richard Wilson and Attorney Alex Henderson, Bill Schoedel, and Deb Mowry.

Supervisor Dennis Bjorkquist called the meeting to order. All attending stood and said the Pledge of Allegiance. Those attending continued to stand for a moment of silence in honor of Betty Cedarholm. Betty passed away on February 15, 2021. She was 97 years young and served as the Manistee Township Clerk from 1955 to 1958.

Minutes of the February 11, 2021 Manistee Township Board meeting were provided. Treasurer Jankwietz made the motion to approve the minutes as written, seconded by Clerk Taylor. All in favor; motion carried.

The Treasurer's report for the month of February was provided. The receipts were \$220,410.74; expenditures were \$107,907.61, leaving a balance of \$178,350.93 in the General Fund as of February. The report was placed on file.

Approved minutes from the February 3, 2021 Planning Commission meeting were presented to the Board and placed on file.

There were no public comments at this time.

County Commissioner Jeff Dontz reported on activities for the month of February. Various appointments were made to the Road Commission, Airport Commission, Centra Wellness Board, and Library Board. Annual reports were received from the Sheriff Department and the Chamber EDC. Work continues on a County-Wide Recreation Plan.

Karen Clouse, Zoning Administrator, reported on the activity in the Zoning office for February. There were two (2) new complaints. There was one (1) land use permit issued and eight (8) requests for construction permits. Supervisor Bjorkquist and Zoning Administrator Clouse toured the new assisted living facility; the project is going as planned and anticipates opening this summer. There will be a public hearing to review a Special Land Use Permit and Application for multi-family apartments on April 7th at 6:30 p.m.

Fire Chief Chuck Barron reported eight (8) training/meeting sessions, four (4) fire runs and seventeen (17) medical runs. All apparatus is in good working order with DOT inspections completed. Training is ongoing. Spring is coming, please be sure to check www.michigan.gov for information on burn permits and restrictions.

Supervisor Bjorkquist, in the absence of Liquor Inspector Rick Clouse, gave the Liquor Inspector report for February. There were no citations or violations.

Supervisor Bjorkquist gave an update on the township. The M-55 bridge project is on schedule. The Bar Lake Access is open. The proposed ORV Ordinance will be on the April board meeting agenda. The Board of Review was held this past week and Supervisor Bjorkquist praised the BOR members for a job well done.

Appointments to the Planning Commission were voted on. Treasurer Jankwietz made a motion to re-appoint Michael Willett to the Planning Commission; seconded by Clerk Taylor. All in favor; motion

carried. Treasurer Jankwietz made a motion to re-appoint Jack Dinsen to the Planning Commission; seconded by Clerk Taylor. All in favor; motion carried.

Treasurer Jankwietz moved and was supported by Clerk Taylor to approve Resolution 2021-10 for a AAA Traffic Safety Grant Application. In a roll call vote, those voting in favor were: Jankwietz, Taylor, and Bjorkquist. Those voting against: None. Absent: Dontz and Finout. The resolution was declared approved.

Resolution No. 2021-10

A Resolution for a AAA Traffic Safety Grant Application

WHEREAS, The Township of Manistee recognizes the need for the Fire Department to have the necessary traffic safety equipment to protect and assist township residents involved in an incident; and,

WHEREAS, there may be funding available through the AAA Traffic Safety Grant Program that would allow for the purchase of extrication equipment which would provide greater incident flexibility; therefore,

BE IT RESOLVED the Manistee Township Board approves the submission of a AAA Traffic Safety Grant Application for the purchase of extrication equipment, including a Rescue 42 Squad Kit, Turtle Plastics Auto Tool Kit B, Dewalt Impact Driver Kit, and a Laminated Side Window Glass Cutter. The grant request is for \$8,550.00 and does not require matching funds. Reduced funding would prevent the equipment from being purchased.

Treasurer Jankwietz made the motion to approve the resolution, Clerk Taylor seconded.

Yeas: Jankwietz, Taylor, Bjorkquist

Nays: None

Absent: Dontz, Finout

Motion declared adopted.

I, Dianne Taylor, the duly appointed and acting Clerk of Manistee Township do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at the regular meeting of the Manistee Township Board, and a true and correct copy is included in the March 11, 2021 Manistee Township Board Minutes.

Dianne Taylor
Manistee Township Clerk

There was a motion by Treasurer Jankwietz, seconded by Clerk Taylor, to approve the FY 2020/21 Budget Line-Item Adjustments as presented. In a roll call vote, those voting in favor were: Taylor, Jankwietz, and Bjorkquist. Those voting against: None. Absent: Dontz and Finout. Motion declared approved.

Recommended 2020/2021 Budget line-item change

<u>Account</u>	<u>Name</u>	<u>Increase</u> <u>(Decrease)</u>	
<u>General Fund</u>			
<u>Revenue</u>			
101-000-476.10	Permits - Construction	30,000.00	
101-000-808	Little River Revenue Sharing	30,000.00	
101-000-966	Savings Transfers	<u>150,000.00</u>	
	Total Revenue Increase	<u>210,000.00</u>	<u>210,000.00</u>
<u>Expense</u>			
	<u>Development & Operations</u>		
101-101-727	Office Supplies	3,000.00	
101-101-910	Insurance	(1,000.00)	
101-101-957	MRS, Veterans	(13,000.00)	
101-101-958	Education & Dues	(2,000.00)	
101-101-999	Economic Development	(2,000.00)	
101-171-860	Supervisor Expense Account	500.00	
101-216-702	Deputy Clerk	2,000.00	
101-254-702	Deputy Treasurer	(2,500.00)	
101-262-702	Elections	6,800.00	
101-262-727	Election Supplies	1,200.00	
101-269-850	Telephone	2,000.00	
101-410-702	Zoning Administrator	3,500.00	
101-410-702.10	Zoning Administrator Office Assistant	(3,200.00)	
101-410-727	Zoning Office Expense	500.00	
101-410-860	Zoning Administrator Expense Fund	(1,000.00)	
101-410-958	Zoning Administrator Ed & Dues	200.00	
101-411-860	Planning & Zoning Expenses	2,000.00	
101-448-926	Street Lights	3,000.00	
101-801-702.30	Construction Permits	<u>30,000.00</u>	<u>30,000.00</u>
	<u>Fire Department</u>		
101-336-727	FD - Office Supplies	500.00	
101-336-751	F D - Fuel	(1,700.00)	
101-336-850	FD - Telephone/Internet	1,200.00	
101-336-978	FD - Major Equipment Fund	150,000.00	
101-336-979	FD - Grant Expenditures	<u>30,000.00</u>	<u>180,000.00</u>
	Total Expense Increase	<u>210,000.00</u>	<u>210,000.00</u>
	Net General Fund Change	<u>0.00</u>	<u>0.00</u>

Richard Wilson introduced new associate Alex Henderson to the Board. Mr. Wilson updated the Board on the latest ordinance requirements; he noted Mr. Henderson will be working closely with the Board in the future.

The February bill payment detail was provided. Treasurer Jankwietz made the motion to pay the bills for February as provided and the March bills as they are received; Clerk Taylor seconded the motion. All in favor; motion carried.

Reminders:

Manistee County MTA Meeting has not been scheduled as yet.

Manistee Township Zoning Board of Appeals will meet **Tuesday, April 6, 2021 at 6:00 p.m.** at the **Manistee Township Hall.** *If there is an appeal.*

Public Hearing will be held **Wednesday, April 7, 2021 at 6:30 p.m.** at the **Manistee Township Hall** regarding a **Special Land Use Permit and Application for Multi-family Apartments.**

Manistee Township Planning Commission is scheduled for **Wednesday, April 7, 2021 at 7:00 p.m.** at the **Manistee Township Hall.**

Next regular meeting of the **Manistee Township Board** will be held on **Thursday, April 8, 2021 at 7:00 p.m.** at the **Manistee Township Hall, 410 Holden Street.**

Local Revenue Sharing Board will meet on **Monday, April 12, 2021 at 5:00 p.m. for Cycle I – 2021 Verbal Presentations.**

There being no further business or public comments to come before the board, it was moved by Treasurer Jankwietz, seconded by Clerk Taylor to adjourn the meeting at 7:37 PM. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor
Manistee Township Clerk