

The regular monthly meeting of the Manistee Township Board was held on Tuesday, October 10, 2019 at 7:00 P.M. at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Trustee Guy Finout, Trustee John Dontz, Treasurer Connie Jankwietz, and Clerk Dianne Taylor. Also present were Fire Chief Chuck Barron, Captain Sam Kosinski, Deputy Clerk Karen Clouse, County Treasurer Rachel Nelson, Duke Edmondson, and Barry Lind with PEG. County Commissioner Jeff Dontz was absent.

Supervisor Dennis Bjorkquist called the meeting to order. All attending stood for the pledge of allegiance.

Minutes of the September 19, 2019 Manistee Township Board Meeting were provided. Trustee Dontz made the motion to approve the minutes as written, seconded by Trustee Finout. All in favor; motion carried.

Treasurer Jankwietz provided the Treasurer's report for the month of September. The receipts were \$22,473.92, expenditures were \$38,272.44, leaving a balance of \$113,493.71 in the General Fund as of the end of September 2019. Treasurer's report was placed on file.

Received the accepted minutes from the September 4, 2019 Planning Commission meeting and placed on file.

Manistee Township Zoning Board of Appeals did not meet.

There were no public comments at this time.

Manistee County Commissioner's report was not available.

Trustee ~~Dontz~~ Finout, as Zoning Administrator, reported on the activities in the Zoning Department for September. There were no new complaints; however, the Township is trying to communicate with the attorney for the Kennedy School property owner to get the windows boarded up, doors secured and the grass cut. There were six (6) land use permits issued and thirteen (13) requests for construction permits. Zoning Administrator Finout has been very busy working with Township Attorney Richard Wilson on the re-write of articles within the Zoning Ordinance to create flexibility in the design of future developments within the township. Zoning Office Assistant Karen Clouse has been handling the Construction Permit applications.

Fire Chief Chuck Barron reported on the activities at the Fire Department. There were five (5) fire runs, eleven (11) medical runs, and nine (9) meetings and/or training sessions. Fire Chief Barron mentioned the firefighters utilized the ladder truck when they assisted in fighting the fire at the Dublin Store. Supervisor Bjorkquist, Fire Chief Barron, Firefighters Jim Edmondson and Jim Mowry traveled to Spencer Manufacturing in South Haven to review the current drawings and specifications for the new fire truck; some changes were made. The station house in good working order. Training is on-going. Fire Chief Barron would like to change the way burn permits are handled; by having the property owners not call the Fire Department any longer to request

permission to burn. The Board would like more research conducted before this change is made. Supervisor Bjorkquist thanked the firefighters for all of their hard work.

Supervisor Bjorkquist, stated he and the new Liquor Inspector, Rick Clouse, had not been able to meet as yet; however, there are no significant changes for September.

Rachel Nelson introduced herself to the Board as the new Treasurer for Manistee County. Ms. Nelson took over for Russ Pomeroy in July after working in the administrative office for twelve (12) years. Ms. Nelson stated it has been a smooth transition with the same staff and to feel free to stop in, call or email and concerns or questions. The Board congratulated and thanked Ms. Nelson on her promotion.

Sealed bids were requested for the 2019/2020 winter season snow removal. Manistee Township received three (3) bids:

Cornerstone Lawn Maintenance  
\$50.00 per hour – Plow Pickup Truck  
\$100.00 per hour – 257D Loader

Rick's Snowplowing  
\$35.00 per hour – Snowplow Truck  
\$65.00 per hour – Loader (If Needed)  
\$35.00 per truck – Sand/Salt

Forbes Sanitation & Excavation, Inc  
\$35.00 per hour – Plow 4-wheel pickup  
\$60.00 per hour – Loader  
\$35.00 each - Sander

Trustee Dontz made a motion to award the snow removal contract for 2019/2020 to Forbes Sanitation & Excavation; Trustee Finout seconded. All in favor; motion carried.

Clerk Taylor explained to the Board one (1) CES street light contract will be expiring. Going forward, Manistee Township will have two (2) contracts since some street lights are being converted to LED; the first contract is a replacement of the existing regular rate contract and the second contract is termed an experimental rate because of the conversion of regular lighting to LED cobrahead fixtures that has been occurring since 2018. The Township will not be financially responsible for additional costs for the conversions. Trustee Dontz made a motion to approve Resolution 2019-06, A Resolution to Enter into a Five (5) Year Contract with CES for Street Lighting Services effective 9-1-2019; seconded by Trustee Finout. All voted in favor; motion carried. In a roll call vote, those voting in favor were: Finout, Jankwietz, Taylor, Dontz and Bjorkquist. Those voting against were: None. Motion carried.

## **Resolution No. 2019-06**

### **A Resolution to Enter into a Five (5) Year Contract with CES for Street**

## Lighting Services effective 9-1-2019

**WHEREAS**, The Township of Manistee recognizes the need for the Township of Manistee to have street lighting services for the residents of the Township; and,

**WHEREAS**, this contract will replace the previous contract for General Service Unmetered Lighting Rate (GUL), Standard High Intensity Discharge lights within the Township; and, now therefore,

**BE IT RESOLVED** that it is hereby deemed advisable to enter into a contract with Consumers Energy Company of Jackson, Michigan, for furnishing lighting service within the Township of Manistee for a period of five (5) years and thereafter from year to year, in accordance with the terms of the contract heretofore submitted to and considered by this board; and, therefore,

**BE IT RESOLVED**, further, that the Supervisor and the Clerk be and are authorized and directed to execute such contract on behalf of the Township.

The foregoing is offered by Manistee Township Board Member Dontz.

Second offered by Manistee Township Board Member Finout.

Ayes: Finout, Jankwietz, Taylor, Dontz, Bjorkquist

Nays: None

Absent: None

Upon completion of a roll call vote, the Supervisor declared the Resolution adopted.

\_\_\_\_\_  
Dianne Taylor  
Manistee Township Clerk

October 10, 2019  
Date

I, Dianne Taylor, Clerk of the Township of Manistee, do hereby certify that the foregoing resolution is a true and correct copy of the duly adopted resolution adopted at the regular meeting of the Manistee Township Board, and a true and correct copy is included in the October 10, 2019 Manistee Township Board Minutes.

\_\_\_\_\_  
Dianne Taylor  
Manistee Township Clerk

Trustee Dontz made a motion to approve Resolution 2019-07, A Resolution to Enter into a Two (2) year Contract with CES for LED Street Lighting Services effective 11-26-2018; seconded by Trustee Finout. All voted in favor; motion carried. In a roll call vote,

those voting in favor were: Jankwietz, Taylor, Dontz, Finout and Bjorkquist. Those voting against were: None. Motion carried.

## **Resolution No. 2019-07**

### **A Resolution to Enter into a Two (2) Year Contract with CES for LED Street Lighting Services effective 11-26-2018**

**WHEREAS**, The Township of Manistee recognizes the need for the Township of Manistee to have street lighting services for the residents of the Township; and,

**WHEREAS**, this is a new contract to account for older street lights being replaced with updated LED lighting and billed as General Unmetered Experimental Lighting Rate GU-XL; and, now therefore,

**BE IT RESOLVED** that it is hereby deemed advisable to enter into a contract with Consumers Energy Company of Jackson, Michigan, for furnishing lighting service within the Township of Manistee for a period of two (2) years and thereafter from year to year, in accordance with the terms of the contract heretofore submitted to and considered by this board; and, therefore,

**BE IT RESOLVED**, further, that the Supervisor and the Clerk be and are authorized and directed to execute such contract on behalf of the Township.

The foregoing is offered by Manistee Township Board Member Dontz.

Second offered by Manistee Township Board Member Finout.

Ayes: Jankwietz, Taylor, Dontz, Finout, Bjorkquist

Nays: None

Absent: None

Upon completion of a roll call vote, the Supervisor declared the Resolution adopted.

\_\_\_\_\_  
Dianne Taylor  
Manistee Township Clerk

October 10, 2019  
Date

I, Dianne Taylor, Clerk of the Township of Manistee, do hereby certify that the foregoing resolution is a true and correct copy of the duly adopted resolution adopted at the regular meeting of the Manistee Township Board, and a true and correct copy is included in the October 10, 2019 Manistee Township Board Minutes.

\_\_\_\_\_  
Dianne Taylor  
Manistee Township Clerk

The Board Members received a draft of the proposed Township calendar for 2020. Board members were requested to bring any changes to the November 7, 2019 Board Meeting.

The September bill payment detail has been provided. Trustee Dontz made the motion to pay the bills for September as provided and the October bills as they are received; Trustee Finout seconded the motion. All in favor; motion carried.

**Manistee County MTA Meeting** will be held on **Wednesday, October 23, 2019 at 7:00 PM at Marilla Township Hall, 9991 Marilla Road in Copemish at 7:00 PM.**

**Manistee Zoning Board of Appeals** will meet **Tuesday, November 5, 2019 at 7:00 PM at the Manistee Township Hall – if there is an appeal.**

**Manistee Twp. Planning Commission** will meet **Wednesday, November 6, 2018 at 7:00 PM at the Manistee Township Hall.**

Next regular meeting of the **Manistee Township Board** will be held on **Thursday, November 7, 2019 at 7:00 PM at the Manistee Township Hall, 410 Holden Street.**

In public comment, Duke Edmondson asked if there was progress on researching the possible use of ORV's in the Township; Supervisor Bjorkquist indicated he had not had a chance to do and research as yet.

There being no further business or public comments to come before the board, it was moved by Trustee Dontz, seconded by Clerk Taylor to adjourn the meeting at 7:40 p.m. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor  
Manistee Township Clerk