

Approved Minutes

The regular monthly meeting of the Manistee Township Board was held on Thursday, May 13, 2021 at 7:00 P.M. Board members present were Trustee John Dontz, Trustee Guy Finout, Treasurer Connie Jankwietz, Clerk Dianne Taylor and Supervisor Dennis Bjorkquist. Also present were Fire Chief Chuck Barron, Fire Captain Sam Koscinski, Zoning Administrator Karen Clouse, Deputy Clerk Melanie Skory, Bill Schoedel, Deb Mowry, and Gary Schwaiger.

Supervisor Bjorkquist called the meeting to order. All attending stood and said the Pledge of Allegiance.

Minutes of the Manistee Township Board April 22, 2021 Public Hearing and Special Meeting were provided. Trustee Dontz made the motion to approve the minutes as written, seconded by Trustee Finout. All in favor; motion carried.

Minutes from the Manistee Township Planning Commission April 7, 2021 Meeting, and the April 28, 2021 work session were received and placed on file.

There was no meeting for the Manistee Township Board of Appeals in April or May.

Treasurer Jankwietz gave the Treasurer's report for the month of April 2021. The receipts were \$4,075.59; expenditures were \$39,566.76, leaving a balance of \$198,663.45 in the General Fund as of April 30, 2021. The report was placed on file.

Public comments were made by Gary Schwaiger regarding short term rentals. Mr. Schwaiger read a letter he wrote to the Planning Commission on short term rentals, explaining what is considered a short-term rental versus a long-term rental, and his request to have short-term rentals in Manistee Township. Mr. Schwaiger received support from 36 fellow residents who signed the letter in favor of short-term rentals in the township and requested adding specific language to our Zoning Ordinance. Public comments were also made by Deb Mowry regarding short term rentals. Ms. Mowry stated she is "one (1) of many residents that have short term rentals" in our township. Ms. Mowry said she went to the Planning Commission in November and is still waiting for clarification regarding short-term rentals from either the Planning Commission or the Township Board.

Supervisor Bjorkquist, in the absence of County Commissioner Jeff Dontz, reported on county activities as sent to him by Mr. Dontz. The M-55 DOT Project is going as scheduled; the piers are complete and work continues on the project. Starting Tuesday, May 18, 2021, a 3-way stop will be placed at the intersection of US-31 and Stronach Road in an effort to achieve better traffic flow thru the summer months.

Zoning Administrator Karen Clouse reported on the activity in the Zoning office. There were no new complaints; five (5) land use permits issued, and sixteen (16) requests for construction permits. The Master Plan will be completed in house by Zoning Administrator Clouse and former Zoning Administrator Guy Finout, per the request of the Planning Commission.

Fire Chief Barron reported eight (8) training/meeting sessions, three (3) fire runs and ten (10) medical runs. Apparatus is in good working order. Annual ladder inspections are complete. The department is researching options for obtaining CEU's, as required by the State of Michigan. Please remember, all burn permits and information on burning are available through the State of Michigan website or by

calling 866.922.BURN (866.922.2876). Supervisor Bjorkquist expressed his thanks to the firefighters for all of their hard work.

Supervisor Bjorkquist, in the absence of Liquor Inspector Rick Clouse, gave the Liquor Inspector report. There were no citations or violations. Douglas Valley and The Heathlands are not open as yet.

Supervisor Bjorkquist gave the report on the Annual Trash Day, held May 8, 2021. There were 76 households that participated this year, filling 5 large dumpsters as well as 2 metal dumpsters. Supervisor Bjorkquist thanked all the volunteers by name for their help this year.

The Ordinance to Designate an Enforcing Agency and Regulated Flood Hazard Areas was discussed. Effective June 2, 2021, there are new FEMA maps and brochures, which are available at the Township Hall. According to FEMA, the Township is required to have this ordinance in order for residents to participate in the National Flood Insurance Program; currently, there are 8 (eight) properties in the township that have flood policies. After discussion of the ordinance, a motion was made by Trustee Finout, seconded by Trustee Dontz, to adopt Ordinance 2021-02 as written. In a roll call vote, the following voted in favor: Treasurer Jankwietz, Clerk Taylor, Trustee Dontz, Trustee Finout, Supervisor Bjorkquist. Those voting against: None. The motion was approved.

**MANISTEE TOWNSHIP
MANISTEE COUNTY, MICHIGAN
ORDINANCE NO. 2021-02**

AN ORDINANCE TO DESIGNATE AN ENFORCING AGENCY TO DISCHARGE THE RESPONSIBILITY OF THE TOWNSHIP OF MANISTEE, AND TO DESIGNATE REGULATED FLOOD HAZARD AREAS, UNDER THE PROVISIONS OF THE STATE CONSTRUCTION CODE ACT, ACT NO. 230 OF THE PUBLIC ACTS OF 1972, AS AMENDED

THE TOWNSHIP OF MANISTEE ORDAINS:

Section 1. Definitions

Pursuant to the provisions of the State Construction Code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, the Manistee Township Building and Code Enforcement Department is hereby designated as the enforcing agency to discharge the responsibility of the Township of Manistee under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The Township of Manistee assumes responsibility for the administration and enforcement of said Act throughout its corporate limits.

Section 2. Code Appendix Enforced

Pursuant to the provisions of the State Construction Code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency with the jurisdiction of the Township of Manistee.

Section 3. Designation of Regulated Flood Prone Hazard Areas

The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS), entitled "Flood Insurance Study Number 26101CV000A" and dated June 2nd, 2021, and the Flood Insurance Rate Map (FIRM) panel numbers of 26101CIND0A, 26101C0232D, 26101C0233D, 26101C0234D, 26101C0237D, 26101C0239D, 26101C0241D, 26101C0243D, 26101C0245D, 26101C0275D, 26101C0400D, and 26101C0425D, dated June 2nd, 2021, are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code, and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

Section 4. Repeal

All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 5. Publication

This ordinance shall be effective the day following its publication as required by law.

THOSE VOTING IN FAVOR: Jankwietz, Taylor, Dontz, Finout, Bjorkquist

THOSE VOTING AGAINST: None

THOSE ABSENT OR ABSTAINING: None

Dianne Taylor
Manistee Township Clerk

CERTIFICATION

The undersigned Clerk of Manistee Township, hereby certifies that the foregoing is a true and accurate copy of the ordinance adopted by the Manistee Township Board at a regular meeting on the 13th day of May, 2021, at which meeting a quorum was present and which was duly noticed, called, and held in accordance with Act 267 of the Public Acts of 1976, as amended.

Dianne Taylor
Manistee Township Clerk

The Board discussed an Ordinance to Implement the Water Service Agreement, Dated August 16, 2016, Between the City of Manistee And the Township of Manistee, As Amended. Trustee Finout and Trustee Dontz made note of some questions and concerns; it was decided to table this ordinance since clarification, and more discussion, is required.

New Fire Department Officer Appointments were addressed. Chief Barron and Supervisor Bjorkquist explained the need for adding an EMS Lieutenant and Captain was warranted due to the increase in calls, paperwork and upkeep of all equipment. Shelby Fraly was recommended to be EMS Lieutenant, Frank Post EMS Captain. On the fire side, the vacant positions of Assistant Fire Chief and one Fire Lieutenant will be eliminated; Brian Forbes would remain Fire Lieutenant and Sam Koscinski will remain Fire Captain. These changes would be effective on May 30, 2021. The officer restructuring will bring balance to the EMS side of the department for the Incident Command System. A motion was made by Treasurer Jankwietz, seconded by Trustee Dontz, to appoint Shelby Fraly as EMS Lieutenant. All in favor, motion carried. A motion was made by Trustee Dontz, seconded by Trustee Finout, to appoint Frank Post as EMS Captain. Motion passed, with a 4-1 vote, Treasurer Jankwietz opposed.

Supervisor Bjorkquist asked board members to recommend Manistee Township roads for improvement considerations for 2022 as requested by the Manistee County Road Commission. Recommendations were made for possible upgrades for 2021, but have not been responded to as yet due to COVID-19 restrictions.

Motion to approve the bills as presented and as received was made by Trustee Dontz; Trustee Finout seconded. All voted in favor; motion carried.

Manistee County MTA Meeting will be held Wednesday, May 26, 2021 at the

Manistee Township Zoning Board of Appeals will meet on Tuesday, May 18, 2021 at 6:00 p.m. at the Manistee Township Hall for an appeal.

Manistee Township Zoning Board of Appeals will meet on Tuesday, June 1, 2021 at 6:00 p.m. at the Manistee Township Hall (if there is an appeal).

Manistee Township Planning Commission is scheduled for Wednesday, June 2, 2021 at 9:00 a.m. at the Manistee Township Hall.

Manistee Township Public Budget Hearing is scheduled for Wednesday, June 16, 2021 at 6:00 p.m. at the Manistee Township Hall.

Next regular meeting of the Manistee Township Board will be held on Wednesday, June 16, 2021 at 7:00 p.m. at the Manistee Township Hall, 410 Holden Street.

There being no further business or public comments to come before the board, it was moved by Trustee Dontz, seconded by Treasurer Jankwietz, to adjourn the meeting at 7:55 p.m. All in favor, motion carried.

Respectfully submitted,

Dianne Taylor
Manistee Township Clerk