

Approved Minutes

The regular monthly meeting of the Manistee Township Board was held on Tuesday, January 19, 2021 at 7:00 P.M., at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Clerk Dianne Taylor, Treasurer Connie Jankwietz and Trustee Guy Finout. Also present were County Commissioner Jeff Dontz, Fire Chief Chuck Barron, Captain Sam Koscinski and Bob Meyers. Trustee John Dontz, Liquor Inspector Rick Clouse and Zoning Administrator Karen Clouse were absent.

Supervisor Dennis Bjorkquist called the meeting to order. All attending stood and opened with the pledge to the United States flag.

Minutes of the December 21, 2020 Manistee Township Board meeting were provided. Trustee Finout made the motion to approve the minutes as written, seconded by Treasurer Jankwietz. All in favor; motion carried.

Treasurer Jankwietz provided the Treasurer's report for the month of December 2020. The receipts were \$543,963.41; expenditures were \$521,993.61, leaving a balance of \$81,503.97 in the General Fund as of December. Treasurer's report was placed on file.

Clerk Taylor introduced Melanie Skory as a new office assistant.

There were no public comments at this time.

Manistee County Commissioner Jeff Dontz reported on activities. The County Treasurer's office is researching fee schedule changes, Bear Lake Township and Village of Onekama have contracted with Manistee County for Zoning Administration. Glen Zaring was appointed to the County Planning Commission; there is a vacancy on the Library Board. Dial-A-Ride is under contract for another year. Ariel map upgrades were discussed.

Trustee Finout, retired Zoning Administrator, reported on the activity in the Zoning office for December. There were no new complaints. There was one (1) land use permit issued and ten (10) requests for construction permits. The Zoning office is working on new forms for land use permits. Supervisor Bjorkquist thanked Trustee Finout for his 12 years of service to Manistee Township as Zoning Administrator.

Fire Chief Chuck Barron reported twelve (12) meetings and/or training sessions were held; twenty-eight (28) medical runs; four (4) fire runs. Trucks #131 has been on four (4) runs so far and performed well, #134 has minor maintenance work to be completed. All trucks are in good working order and expected to undergo annual DOT inspection soon. The department has been using the VP200ESK sanitizing sprayer on the trucks as well as equipment and building to prevent the possible spread of COVID. The Department received the 50/50 grant from the State for 2020 and is in the final stages of the 50/50 grant for 2021. The department was awarded two (2) Revenue Sharing Grants to purchase (1) a stokes basket and (2) a station generator. Training is ongoing.

In the absence of Liquor Inspector Rick Clouse, Supervisor Bjorkquist stated there were no violations or citations for the month of December.

Supervisor Bjorkquist gave a brief update on the township. The Bar Lake outlet deck holding well due to being sheet piled and concreted, and the M55 Bridge project is going as well as can be expected.

Trustee Finout made a motion to enter a contract with Manistee County for 2021 Tax Map and Assessment Services at \$4.09 per parcel; seconded by Clerk Taylor. All voted in favor; motion carried.

Trustee Finout made a motion to enter a contract with Manistee County for 2021 SET Summer Tax Collection at \$1.00 per parcel; seconded by Treasurer Jankwietz. All voted in favor; motion carried.

Treasurer Jankwietz made a motion to contract with Brown Township for Fire and Medical Protection in 2021; seconded by Trustee Finout. All voted in favor; motion carried.

Trustee Finout moved and was supported by Treasurer Jankwietz to adopt Resolution 2021-01 to Amend the Water Service Agreement between the Township of Manistee and the City of Manistee. In a roll call vote, those voting in favor were: Jankwietz, Finout, Taylor and Bjorkquist. Those voting against: none. Absent: Dontz. The resolution was declared adopted.

MANISTEE TOWNSHIP

Resolution No. 2021-01

A Resolution to Amend the Water Service Agreement between the Township of Manistee and the City of Manistee

WHEREAS, the City of Manistee and the Township of Manistee entered into a Water Service Agreement on or about August 11, 2016; and

WHEREAS, it has been deemed necessary to amend the agreement in Section 1 to add *G. "Premises"* and *H. "Parcel"* and to modify Section 2. C. changing *parcel* to *premises* as shown in the attached agreement amendment;

NOW THEREFORE, BE IT RESOLVED that the Township of Manistee hereby accepts the agreement amendment and authorizes the Manistee Township Supervisor and Manistee Township Clerk to sign the agreement amendment on behalf of Manistee Township.

It was moved by Trustee Finout and supported by Treasurer Jankwietz that the resolution be adopted.

Voting in Favor: Jankwietz, Finout, Taylor, and Bjorkquist.

Voting Against: None

Absent: Dontz

The Resolution was declared adopted.

MANISTEE TOWNSHIP

By: _____
Dennis Bjorkquist, Supervisor

I, the undersigned, the Clerk of the Township of Manistee, Manistee County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Manistee Township Board at its regular meeting held on January 19, 2021 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be made available as required by said Act.

Dated: _____
Dianne Taylor, Clerk

Trustee Finout moved and was supported by Treasurer Jankwietz to adopt Resolution 2021-02 to Amend the Sanitary Sewer Service Agreement between the Township of Manistee and the City of Manistee. In a roll call vote, those voting in favor were: Finout, Taylor, Jankwietz and Bjorkquist. Those voting against: none. Absent: Dontz. The resolution was declared adopted.

MANISTEE TOWNSHIP

Resolution No. 2021-02

**A Resolution to Amend the Sanitary Sewer Service Agreement between the
Township of Manistee and the City of Manistee**

WHEREAS, the City of Manistee and the Township of Manistee entered into a Sanitary Sewer Service Agreement on or about January 21, 2019; and

WHEREAS, it has been deemed necessary to amend the agreement in Section 1 to add *O. "Premises"* and *P. "Parcel"* and to modify Section 2. C. changing *parcel* to *premises* as shown in the attached agreement amendment;

NOW THEREFORE, BE IT RESOLVED that the Township of Manistee hereby accepts the agreement amendment and authorizes the Manistee Township Supervisor and Manistee Township Clerk to sign the agreement amendment on behalf of Manistee Township. It was moved by Trustee Finout and supported by Treasurer Jankwietz that the resolution be adopted.

Voting in Favor: Finout, Taylor, Jankwietz, and Bjorkquist.

Voting Against: None

Absent: Dontz

The Resolution was declared adopted.

MANISTEE TOWNSHIP

By: _____
Dennis Bjorkquist, Supervisor

I, the undersigned, the Clerk of the Township of Manistee, Manistee County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Manistee Township Board at its regular meeting held on January 19, 2021 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be made available as required by said Act.

Dated: _____
Dianne Taylor, Clerk

Treasurer Jankwietz moved and was supported by Trustee Finout to adopt Resolution 2021-03 to Amend the Sanitary Sewage Disposal Agreement between the Township of Manistee and the Little River Band of Ottawa Indians. In a roll call vote, those voting in favor were: Taylor, Finout, Jankwietz and Bjorkquist. Those voting against: none. Absent: Dontz. The resolution was declared adopted.

MANISTEE TOWNSHIP

Resolution No. 2021-03

A Resolution to Amend the Sanitary Sewage Disposal Agreement between the Township of Manistee and the Little River Band of Ottawa Indians

WHEREAS, the Little River Band of Ottawa Indians and the Township of Manistee entered into a Sanitary Sewage Disposal Agreement dated September 14, 2014; and

WHEREAS, the parties desire to amend the Agreement, pursuant to Paragraph 14 of the Agreement, on the terms and conditions as hereinafter stated in the attached amendment;

NOW THEREFORE, BE IT RESOLVED that the Township of Manistee hereby accepts the agreement amendment and authorizes the Manistee Township Supervisor and Manistee Township Clerk to sign the agreement amendment on behalf of Manistee Township.

It was moved by Treasurer Jankwietz and supported by Trustee Finout that the resolution be adopted.

Voting in Favor: Taylor, Finout, Jankwietz , and Bjorkquist.

Voting Against: None

Absent: Dontz

The Resolution was declared adopted.

MANISTEE TOWNSHIP

By: _____
Dennis Bjorkquist, Supervisor

I, the undersigned, the Clerk of the Township of Manistee, Manistee County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Manistee Township Board at its regular meeting held on January 19, 2021 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be made available as required by said Act.

Dated: _____

Dianne Taylor, Clerk

Treasurer Jankwietz moved and was supported by Trustee Finout to adopt Resolution 2021-04 Approving Grant Submission for a Fire Department Cascade and Compressor Breathing Air System. In a roll call vote, those voting in favor were: Jankwietz, Finout, Taylor and Bjorkquist. Those voting against: none. Absent: Dontz. The resolution was declared adopted.

Resolution No. 2021-04

A Resolution Approving Grant Submission for Fire Department Cascade and Compressor Breathing Air System

WHEREAS, The Township of Manistee recognizes the need for the Fire Department to have sound working fire apparatus to protect the residents of the Township and surrounding areas when responding to fires; and,

WHEREAS, the current Manistee Township Fire Department cascade and compressor breathing air system used to fill the air bottles is obsolete; and,

WHEREAS, there may be funding available through the Assistance to Firefighters Grant (AFG) that would allow for the purchase of equipment to upgrade the current cascade and compressor breathing air system from 2216-psi to the 4,500-psi needed to fill the department's current air supply bottles; therefore,

BE IT RESOLVED, the Manistee Township Board approves the submission of an AFG grant application to upgrade the current Cascade and Compressor Breathing Air System at an estimated cost of \$34,290.00, of which the Township is responsible for five percent (5%), or \$1,714.50.

Treasurer Jankwietz made a motion to approve the resolution, Trustee Finout seconded.

Yeas: Jankwietz, Finout, Taylor, Bjorkquist

Nays: None

Absent: Dontz

Resolution declared adopted.

I, Dianne Taylor, the duly appointed and acting Clerk of the Township of Manistee do hereby certify the foregoing is a true and correct copy of Resolution 2021-04 duly adopted at the regular meeting of the Manistee Township Board, and a true and correct copy is included in the January 19, 2021 Manistee Township Board Minutes.

Dianne Taylor
Manistee Township Clerk

The December bill payment detail was provided. Trustee Finout made the motion to pay the bills for December as provided and the January bills as they are received; Treasurer Jankwietz seconded the motion. All voted in favor; motion carried.

Manistee County MTA Meeting will not meet until Spring, 2021.

Manistee Township Zoning Board of Appeals will meet on Tuesday, February 1, 2021 at 6:00 p.m. at the Manistee Township Hall. If there is an appeal.

Manistee Township Planning Commission will meet on Wednesday, February 3, 2021 at 9:00 a.m. at the Manistee Township Hall.

Next regular meeting of the Manistee Township Board will be held on Thursday, February 11, 2021 at 7:00 PM at the Manistee Township Hall, 410 Holden Street.

There being no further business or public comments to come before the board, it was moved by Clerk Taylor, seconded by Treasurer Jankwietz, to adjourn the meeting at 7:45 p.m. All voted in favor; motion carried.

Respectfully submitted,

Dianne Taylor
Clerk