

## Approved Minutes

The regular monthly meeting of the Manistee Township Board was held on Thursday, May 11, 2023 at 7:00 P.M. Board members present were Trustee John Dontz, Trustee Guy Finout, Treasurer Connie Jankwietz, Clerk Dianne Taylor, and Supervisor Dennis Bjorkquist. Also present were Deputy Clerk Heather Taylor, Zoning Administrator Karen Clouse, Fire Chief Joe Cerka, Liquor Inspector Rick Clouse, Barry Lind from PEG, Dan Edgington, and Gary Madden.

Supervisor Bjorkquist called the meeting to order. All attending stood and said the Pledge of Allegiance.

Trustee Finout made the motion to approve the April 13, 2023 Regular Board Meeting minutes and the April 28, 2023 Board Work Session minutes as written; seconded by Trustee Dontz. All in favor; motion carried.

Approved Manistee Township Planning Commission minutes from the April 12, 2023 Regular Meeting and April 19, 2023 Work Session were received and placed on file.

Manistee Township Zoning Board of Appeals did not meet.

Treasurer Jankwietz gave the Treasurer's report for the month of April 2023. The receipts were \$1,718.00; expenditures were \$69,180.42, leaving a balance of \$47,473.51 in the General Fund as of April 30, 2023. The report was placed on file.

County Commissioner, Jeff Dontz, was not available for a report.

Zoning Administrator Karen Clouse reported on the activity in the Zoning office. There were no new complaints. The office issued one (1) zoning permit and received fourteen (14) requests for construction permits. InstaLaunch has installed a stop sign at their entrance/exit. Michigan Self Storage facilities is expected to begin their project this month on the corner of US 31 and Kemmer Road. Work sessions are being held by the Planning Commission, Trustee Finout, and Zoning Administrator Karen Clouse to discuss potential amendments to the Zoning Ordinance.

Fire Chief Joe Cerka reported there were six (6) medical related, four (4) fire related, and twenty (20) lift assist calls during April. The Chief and Officers had 60 hours total. There were no community events for the month of April. Ladder Truck 131 went in for full service and is done; Truck 132 will be going in next. Keeping the station and apparatuses clean. The Local Revenue Sharing Board will award grants in May. We did not receive the AAA grant; the fire department is looking into other grants. The department completed a couple Lexipol programs for training. Two people have expressed interest in joining the fire department. There will be an open house on August 5, 2023 starting at 2pm to celebrate 50 years of service. Spring is coming, please be sure to check [www.michigan.gov/burnpermit](http://www.michigan.gov/burnpermit) for information on burn permits or call 1-866-922-2876.

Liquor Inspector Rick Clouse reported all licenses have been posted.

Supervisor Bjorkquist mentioned the road repair on Siuda and Polen Roads is behind due to the weather; repairs will be starting soon. Will be reviewing the contract later in the meeting for upcoming repairs to Hill Road. The Friends of Orchard State Park have been awarded \$300,000.00 from the Michigan Land Trust Fund but the legislature has not passed the bill to release the money as yet. Plaques were presented to Jack Dinsen and Jim Edmondson on Monday night at the fire hall for their 50 years of service in the Fire Department. The Manistee

Township Fire Department 50 Year Anniversary was Tuesday, May 9<sup>th</sup> and will be celebrated on August 5<sup>th</sup>.

Treasurer Jankwietz moved to consider Jacob Pete as a Probationary Firefighter for the next two years; supported by Clerk Taylor. All in favor; motion carried.

Treasurer Jankwietz made the motion to accept the bid from Waste Reduction Systems, LLC, and enter into a three-year contract, for weekly trash pickup only; supported by Trustee Dontz. All in favor; motion carried.

Trustee Dontz made a motion to enter into a contract with the Manistee County Road Commission for road repairs on Hill Road at a cost of \$220,873.03 to the township based on the bid from Rieth-Riley; supported by Trustee Finout. In a roll call vote, the Ayes were: Dontz, Finout, Jankwietz, Taylor, and Bjorkquist. The Nays were: None. Absent was: None. Motion carried. The total contract is for \$441,746.06; half is paid by the road commission; half by the township.

Clerk Taylor recommended the Board consider Recommended 2022/2023 FY Budget Amendment No. 1. The budget amendment would re-align some of the operating and fire department expenses for the remainder of the current year. Treasurer Jankwietz made the motion to adopt the Recommended 2022/2023 Budget Amendment No. 1; seconded by Trustee Dontz. In a roll call vote, the Ayes were: Finout, Jankwietz, Taylor, Dontz and Bjorkquist. The Nays were: None. Absent was: None. Motion carried.

### **Recommended 2022/2023 Budget Line-Item Change No. 1**

<u>Account</u>	<u>Name</u>	<u>Increase</u> <u>(Decrease)</u>	
<b><u>Operating Funds</u></b>			
<u>Revenue</u>			
101-000-808	Little River Revenue Sharing	0.00	
101-000-695.30	Fire Dept Donations	<u>0.00</u>	
	Total Revenue Increase	<u>0.00</u>	<u>0.00</u>
<u>Expense</u>			
	<u>Operations</u>		
101-101-718	Retirement	1,000.00	
101-101-825	Insurance	3,400.00	
101-101-958	Education and Dues	3,000.00	
101-101-970	Capital Outlay	(25,000.00)	
101-215-702.20	Deputy Clerk Wages	(2,000.00)	
101-247-702	Board of Review Wages	700.00	
101-247-727	Board of Review Supplies	300.00	
101-253-702.20	Deputy Treasurer Wages	(2,000.00)	
101-255-702	Office Assistant Wages	(2,000.00)	
101-262-702	Election Wages	2,000.00	
101-262-727	Election Supplies	1,600.00	
101-265-775	Maintenance-Bldgs & Grounds	(16,000.00)	

101-265-775.20	Maintenance - Parks	4,000.00	
101-446-801.00	Roads	32,000.00	
101-701-702.99	Planning & Appeals - Payroll Taxes	<u>1,000.00</u>	<u>2,000.00</u>
	<i>Fire Department</i>		
101-336-825	FD - Insurance	5,000.00	
101-336-979	FD - Grant Expenditures	(30,000.00)	
101-336-979.10	FD - ARPA Project	<u>23,000.00</u>	<u>(2,000.00)</u>
	Total Expense Increase	<u>0.00</u>	<u>0.00</u>
	Net Change - All Funds	<u>0.00</u>	<u>0.00</u>

Motion made by: C. Jankwietz

Second: J. Dontz

Yeas: G. Finout, C. Jankwietz, D. Taylor, J. Dontz, D. Bjorkquist Nays: None Absent: None

Motion to approve the bills as presented and as received was made by Trustee Dontz; Trustee Finout seconded. All voted in favor; motion carried.

**Manistee County MTA Dinner Meeting** will be held on **Wednesday, May 24, 2023 at 6:00 pm** in the **Norman Township Hall, 1273 South Seaman Road, Wellston, MI 49689.**

**Manistee Township Zoning Board of Appeals** will meet on **Tuesday, June 6, 2023 at 6:00 pm** at the **Manistee Township Hall (if there is an appeal).**

**Manistee Township Planning Commission** is scheduled for **Wednesday, June 7, 2023 at 9:00 am** at the **Manistee Township Hall.**

Next regular meeting of the **Manistee Township Board** will be held on **Thursday, June 8, 2023 at 7:00 pm** at the **Manistee Township Hall, 410 Holden Street, Manistee.**

In public comment, requests were made for a newsletter to be mailed to all residents on a regular basis and recycling to be offered again in the township.

There being no further business or public comments to come before the board, it was moved by Trustee Dontz, seconded by Clerk Taylor to adjourn the meeting at 7:30 p.m. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor  
Manistee Township Clerk