

The regular monthly meeting of the Manistee Township Board was held on Thursday, May 10, 2018 at 7:00 P.M. at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Trustee Guy Finout, Trustee John Dontz, Treasurer Connie Jankwietz, and Clerk Dianne Taylor. Also present were Fire Chief Chuck Barron, Deputy Clerk Karen Clouse, Shelley Green, Marlene Walters, Brenda Sedelmaier, Peggy Acton, Dan Ursum, Charlie Ganss and Keith Brown, PEG. County Commissioner Jeff Dontz was absent.

Supervisor Bjorkquist called the meeting to order. All attending stood and said the pledge to the United States flag.

Minutes of the April 12, 2018 Manistee Township Board were provided. Trustee Dontz made the motion to approve the minutes as written and place on file; Treasurer Jankwietz seconded. All voted in favor; motion carried.

Treasurer Jankwietz gave the Treasurer's report for the month of April 2018. The receipts were \$36,272.47; expenditures were \$46,069.13, leaving a balance of \$213,651.15 in the General Fund as of April 30, 2018.

Manistee Township Planning Commission ~ accepted minutes from the February 27, 2018 Public Hearing, March 1, 2018 meeting minutes, April 19, 2018 Public Hearing and April 19, 2018 meeting minutes, with revisions, were provided to the board. Trustee Dontz made a motion to place the minutes on file; seconded by Trustee Finout. All in favor; motion carried.

Manistee Township Zoning Board of Appeals did not meet; no appeals to be heard.

Supervisor Bjorkquist asked if anyone had anything to bring before the Board. Ms. Peggy Action inquired if any response has been received from the Manistee County Foundation in regards to the recent grant request to repair the current Township tennis courts and/or construct Pickle Ball courts. Supervisor Bjorkquist stated two (2) grant applications are in process. An award announcement has not been made on the first application as yet; and the second, is only in the initial stages as site plans, bids, etc. will need to be completed if the initial application approval is given.

In County Commissioner Jeff Dontz's absence, Supervisor Bjorkquist was provided with a brief synopsis of county activities. County Commissioner Dontz attended the Oaks Correctional Facility Community Liaison Committee meeting on April 25, 2018, where the new Warden, Les Parish, introduced himself. Deputy Gillespie, Manistee County Sheriff Department (MCSD), will be taking a five (5) week canine training course. Funds have been approved to install a new camera system in the MCSD jail. There will be a tire collection in the fall; the details will be available at a later date. Commissioner Dontz and Fields Ratliff, Soil Conservation District, will be kayaking Bar Lake to conduct an invasive species survey.

Trustee Finout, as Zoning Administrator, reported on the activity in the Zoning office for April. A letter has been sent to a homeowner to address the complaint of water runoff possibly resulting from a grade change during construction which is impacting the complainant's property. Upon review, the homeowner has stated the grade was not changed in the area concerning the runoff; the complainant may pursue the issue by hiring a surveyor. Richard Wilson, Township Attorney, has stated it is not the Township's responsibility to show proof of change. There were requests for fifteen (15) construction permits and three (3) land use permits. There are currently ten (10) open complaints. The MCSD will be asked to assist in ordinance enforcement to resolve some complaints. Zoning Administrator Finout attended a County meeting to discuss the possibility of creating one location to process all permits,

both land use and construction. The Planning Commission has recommended the zoning amendment that would modify regulations governing private roads in the Township to Manistee County Planning Director, Rob Carson, for review. If approved by the County, the ordinance amendment will be brought to the Township Board for approval. Two public hearings have been scheduled; first, for The Dunes at Lake Michigan on May 24, 2018, and, second, on May 31, 2018 for the Heathlands Solar Project.

Fire Chief Chuck Barron reported on the activity at the Fire Department for April. There were a total of twenty-six (26) activities; six (6) fire related, thirteen (13) medical related and seven (7) station activities. Apparatus is in good working order with the windshield on 135R being replaced. DOT inspections will be taking place next week. A gas monitor is on order to replace the one that failed. A discussion ensued on burn permits, numbers to call, and the information provided on the DNR website. A request was made to change the incoming message at the Fire Hall to include the numbers to call for Burn Permits to alleviate any further confusion. Please call 231-690-5329 or 231-299-9208 to request a burn permit. Treasurer Jankwietz made a motion to promote Joe Wells to Assistant Fire Chief for Manistee Township Fire Department; seconded by Trustee Dontz. All voted in favor; motion carried. Trustee Dontz made the motion to accept Megan Grant as a probationary firefighter; seconded by Trustee Finout. All voted in favor; motion carried.

Supervisor Bjorkquist, as Liquor Inspector, stated there were no changes for April.

The Revenue Sharing Board will be meeting on June 11, 2018 at 5:00 p.m. to grant awards for 2018 Cycle 1.

The request for date change for October Board meeting was tabled until the next meeting.

Supervisor Bjorkquist discussed the possible return of the grass and leaf dumpster. Power will be installed at the site soon to provide lighting and possibly a camera. Further discussion was tabled until the next meeting.

Clerk Taylor reported a budget modification is needed for the Fire Department. Trustee Dontz made the motion to modify the Fire Department budget by transferring \$4,500.00 from FD Services to FD Wages; seconded by Treasurer Jankwietz. All voted in favor; motion carried.

The Planning Commission appointments made in April need to be corrected from four (4) years to three (3) years. Trustee Dontz made the motion to correct the terms of the Planning Commission appointments from four (4) years to three (3) years; seconded by Trustee Finout. All voted in favor; motion carried.

The request for Milarch Road re-classification has been accepted. Milarch Road is now classified as a county primary road which will make it easier to pursue funds for future improvements.

The Manistee Township Annual Trash Day will be held Saturday, May 12, 2018 at the Manistee Township Fire Department, 1331 Hill Rd, from 8:30a.m. to 12:30p.m.

The bill payment information for April has been provided. Treasurer Jankwietz made the motion to pay the bills for May as they are received; Trustee Dontz seconded the motion. All in favor; motion carried.

**Manistee County MTA Meeting will be Wednesday May 23, 2018 at 6:30 PM at Bear Lake United Methodist Church, 7861 Main St. Bear Lake, MI**

**Manistee Zoning Board of Appeals – Thursday, June 6, 2017 at 7:00 P.M. at the Manistee Township Hall.**

**Manistee Township Planning Commission Meeting – Thursday, June 7, 2018 at 7:00 p.m. at the Manistee Township Hall.**

Next regular meeting of the **Manistee Township Board** will be held on **Thursday, June 14, 2018 at 7:00 P.M. at the Manistee Township Hall, 410 Holden Street.**

Other public comment included Shelley Green questioning the status of the Bar Lake Improvement Board (BLIB). BLIB member Charlie Ganss stated the BLIB is awaiting decision from the Township Board on the proposal to disband the BLIB prior to scheduling the next BLIB meeting. Discussion will continue on this matter after Commissioner Dontz and Soil Conservation representative Ratliff survey Bar Lake.

There being no further business or public comments to come before the board, it was moved by Trustee Dontz, seconded by Treasurer Jankwietz to adjourn the meeting at 7:35 PM. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor  
Manistee Township Clerk