

Approved Minutes

The Manistee Township Board met on Tuesday, June 20, 2023 at 5:00 P.M. in the Manistee Township Hall for a special meeting. Board members present were Dennis Bjorkquist, Connie Jankwietz, Guy Finout, Dianne Taylor, and John Dontz. Also present, were Molly Whetstone, Sharon Zakrajsek, and David Meister. The meeting had been posted in compliance with the Open Meetings Act.

The meeting was called to order by Supervisor Dennis Bjorkquist with the pledge of allegiance.

Supervisor Bjorkquist explained that Molly Whetstone, co-owner of Great Lakes Assessing, Inc., had requested a meeting with the board. Molly, in turn, introduced co-owner Sharon Zakrajsek, and David Meister, an employee.

Molly explained that in previous years, the township had requested a proposal for their services; however, they did not have the resources available until recently when Great Lakes Assessing, Inc. acquired David's company. Molly also explained that Great Lakes Assessing, Inc. receives quite a few telephone calls regarding Manistee Township properties. As a result, Great Lakes Assessing, Inc. is proposing to become the assessors for Manistee Township at a cost of \$47,770.00 for the first year and Sharon Zakrajsek would become the Assessor of Record. In addition, they proposed that Great Lakes Assessing, Inc., staff would visit each township parcel to verify structure sizes, location, etc. at a cost of \$35.00 per parcel which would be invoiced to the township as the work is completed. They estimate the site visits would take approximately three (3) years to complete. The information gleaned from the site visits would be entered into Apex and BS&A software. Going forward, it would be possible for township property owners to research information regarding their properties online thru the BS&A software. Currently, BS&A does not charge the property owner for this service. Discussion ensued. Trustee Finout made a motion to enter into an agreement with Great Lakes Assessing, Inc. for assessing services beginning July 1, 2023 at a cost of \$47,770.00 per year plus a one-time \$35.00 per parcel site review fee; seconded by Trustee Dontz. In a roll call vote, the ayes were: Jankwietz, Taylor, Dontz, Finout, Bjorkquist; Nays: None. Motion Carried.

There being no public comment or further business to attend to, Trustee Finout motioned, Trustee Dontz seconded, to adjourn the meeting at 6:05 P.M. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor
Manistee Township Clerk

NOTICE OF SPECIAL MEETING
Manistee Township
410 Holden Street
Manistee, MI

Date of Meeting – June 20, 2023

Time of Meeting - 5:00 PM

Place of Meeting - Manistee Township Hall

Purpose of Meeting: A special meeting to review, discuss, and possibly take action on assessing in the township, and any other matters that may come before the board.

This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended, MCL 41.72a(2) and (3), and the Americans with Disabilities Act.

The Manistee Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon **7 days notice** to the Manistee Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Board by writing or calling the following:

Dianne Taylor
Manistee Township Clerk
410 Holden Street
Manistee, MI 49660
231 723 6507
Posted on 06/19/2023 @ 04:30 PM

Signature of Clerk _____

Copy of this notice is available in the Clerk's office