

Approved Minutes

The regular monthly meeting of the Manistee Township Board was held on Thursday, March 5, 2020 at 7:00 P.M. at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Clerk Dianne Taylor and Trustee Guy Finout. Treasurer Connie Jankwietz and Trustee John Dontz were absent. Also present were Fire Captain Sam Koscinski, Deputy Clerk Karen Clouse, and Barry Lind with PEG.

Supervisor Dennis Bjorkquist called the meeting to order. All attending stood for the Pledge of Allegiance.

Minutes of the February 13, 2020 Manistee Township Board meeting were provided. Trustee Finout made the motion to approve the minutes as written, seconded by Clerk Taylor. All in favor; motion carried.

The Treasurer's report for the month of February was provided. The receipts were \$55,484.27; expenditures were \$45,199.65, leaving a balance of \$104,574.33 in the General Fund as of February. The report was placed on file.

Approved minutes from the February 5, 2020 Planning Commission meeting and the February 5, 2020 Public Hearing were available for Board members.

Manistee Township Zoning Board of Appeals met on February 4, 2020 – minutes not available yet.

There were no public comments at this time.

County Commissioner Jeff Dontz was not available to report on the County activities.

Trustee Finout, as Zoning Administrator, reported on the activity in the Zoning office for February. There were no new complaints. There were four (4) land use permits issued and seven (7) requests for construction permits. Zoning Office Assistant K. Clouse has been handling the Building Department activities. Zoning Administrator Finout has been working with the County Planning office to create Planned Unit Development (PUD) application forms and Special Land Use permit (SLU) application forms in a format designed to make the process easier for the applicant. The County Planning office has revised the Township Zoning map. A public hearing was held on March 4, 2020 to receive public comment on a proposed assisted living facility project presented by BMG Land Holdings, LLC. The project requires a Special Land Use Permit. In the Planning Commission meeting that followed, the commission members directed the township attorney to prepare a Special Use Permit, with conditions, to be available for the members to review at the Planning Commission Special meeting to be held on March 11, 2020. Short-term rental discussions will continue at the next Planning Commission meeting. The Manistee County Planning Department will be holding a public input session on March 11, 2020 at the Township Hall to gather information for the Master Plan.

Fire Captain Sam Koscinski reported six (6) training/meeting sessions, two (2) fire runs and twenty-seven (27) medical runs. All apparatus is in good working order, with DOT inspections completed on #134 and #137. Production of #131-R is on schedule. The fire station door locks have been replaced. The EFG grant has been completed and thank you to Dianne for her assistance. Training is ongoing. Captain Koscinski expressed his thanks to the Board for all their help. Captain Koscinski is recommending Jim Henderson to fill the position of EMS Lieutenant. Trustee Finout made the motion to appoint Jim Henderson Jr. to serve as EMS Lieutenant; seconded by Clerk Taylor. All voted in favor, motion carried.

Supervisor Bjorkquist, on behalf of Liquor Inspector R. Clouse, gave the Liquor Inspector report for February; there were no citations or violations.

Discussion occurred on the Manistee County Road Commission Milarch Road Contract. Clerk Taylor made the motion to enter into an agreement with Manistee County Road Commission to repair our half of the one mile of Milarch Road at a cost of \$87,345.00. Seconded by Trustee Finout. All voted in favor; motion carried. Upon roll call vote, the following voted aye: Taylor, Finout and Bjorkquist. The following voted nay: None.

Trustee Finout made the motion to send \$600.00 to the United Veterans Council for the purchase of flags to be placed on the veteran headstones; seconded by Clerk Taylor. All voted in favor; motion carried.

The February bill payment detail has been provided. Trustee Finout made the motion to pay the bills for February as provided and the March bills as they are received; Clerk Taylor seconded the motion. All in favor; motion carried.

Reminders:

The Clerk's Office will be open Friday, March 6, 2020 from 10:00 AM to 4:00 PM, Saturday, March 7, 2020 from 9:00 AM to 5:00 PM and Monday, March 9, 2020 from 9:00 AM to 4:00 PM to assist voters.

Presidential Primary Election will be held on Tuesday, March 10, 2020 from 7:00 a.m. to 8:00 p.m. at the Manistee Township Hall.

Manistee Township Master Plan Public Input Session will be held Wednesday, March 11, 2020 from 5:30 PM to 8:00 PM at the Manistee Township Hall.

Manistee Township Planning Commission will meet Wednesday, March 11, 2020 at 7:00 PM at the Manistee Township Hall for a Special Meeting.

Board of Review – Appeals – will be held on Wednesday, March 11, 2020 from 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m. and on Thursday, March 12, 2020 from 2:00 p.m. to 5:00 p.m. and 6:00 p.m. to 9:00 p.m. at the Manistee Township Hall.

Manistee County MTA Meeting will be held March 25, 2020 at the Norman Township Hall, 1273 S. Seaman Rd. Wellston, MI 49689.

Manistee Township Planning Commission will meet Tuesday, April 1, 2020 at 7:00 p.m. at the Manistee Township Hall.

Next regular meeting of the Manistee Township Board will be held on Thursday, April 2, 2020 at 7:00 PM at the Manistee Township Hall, 410 Holden Street.

Manistee Township Zoning Board of Appeals will meet Tuesday, April 7, 2020 at 6:00p.m. at the Manistee Township Hall. *If there is an appeal.*

Supervisor Bjorkquist took this opportunity to thank Clerk Taylor, Deputy Clerk K. Clouse and Office Assistant J. Tabaczka for all of their hard work in preparing for the upcoming Presidential Primary Election.

There being no further business or public comments to come before the board, it was moved by Clerk Taylor, seconded by Trustee Finout to adjourn the meeting at 7:30 PM. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor
Manistee Township Clerk