

Approved Minutes

The regular monthly meeting of the Manistee Township Board was held on Thursday, May 12, 2022 at 7:00 P.M. Board members present were Trustee John Dontz, Trustee Guy Finout, Treasurer Connie Jankwietz, Clerk Dianne Taylor, and Supervisor Dennis Bjorkquist. Also present were Zoning Administrator Karen Clouse, Liquor Inspector Rick Clouse, Ariel Breen of the News Advocate, and Barry Lind from PEG.

Supervisor Bjorkquist called the meeting to order. All attending stood and said the Pledge of Allegiance.

Trustee Dontz made the motion to approve the April 21, 2022 board meeting minutes as written, seconded by Trustee Finout. All in favor; motion carried.

Manistee Township Planning Commission minutes from the April 6, 2022 meeting were received and placed on file.

Manistee Township Zoning of Appeals approved minutes from October 26, 2021 were received and placed on file.

Treasurer Jankwietz gave the Treasurer's report for the month of April 2022. The receipts were \$9,076.00; expenditures were \$38,590.61, leaving a balance of \$147,033.71 in the General Fund as of April 30, 2022. The report was placed on file.

County Commissioner, Jeff Dontz, was not available.

Zoning Administrator Karen Clouse reported on the activity in the Zoning office. There was one (1) new complaint. The office issued two (2) land use permits and received eleven (11) requests for construction permits. Received copies of the recorded road maintenance agreement from the current plot owners located on Wildwood Trail, Outback Ridge, and Valleyview Drive. The Planning Commission approved a Special Use Permit application to construct an accessory building with family quarters. The Zoning Board of Appeals granted a use variance to construct a small engine repair shop with living quarters to be located on Olson Road. The ZBA held their organizational meeting and voted Steve Dabrowski Secretary while Barry Elder remains as Chair. Prism Power has informed us the Heathlands solar project has been pushed back to 2023 due to supply chain issues. Culvers is no longer a viable project as local contractors and subcontractors were not able to be secured and the perimeter had to be extended in order to acquire potential workers. The bids that did come in made the project financially unachievable at this time.

Liquor Inspector Rick Clouse reported that Insta-Launch is open. The day he stopped for inspection they were doing reconstruction. He will stop again next month.

Supervisor Bjorkquist mentioned the platform at Bar Lake at the outlet has been cleaned up and some beach grass has been planted. The handicap markings still need to be painted on the pavement. Bar Lake Road has an area where there is a substantial amount of water that runs across the road when there is heavy rain event. Supervisor Bjorkquist has been in contact with the Road Commission and the Drain Commissioner to work on remedying that. It looks like the road may have to be raised. The dead ash trees are contributing to the water in that area,

as they are no longer sucking the water up. There is rumor around town that the Township is against the trails; not true. The Township is against publishing the property owners' names along the trail route in Appendix E of the Manistee County-Wide Recreation Plan. The Township is not against the trails. The Fire Department had a close call in the high winds the other day and had assistance from the Forest Service. It was not a controlled burn. Permits are required at this time to burn.

Trustee Dontz made the motion to appoint current ZBA member, Todd Mallison, as ZBA Alternate with a term ending 4/30/2024; seconded by Trustee Finout. In a roll call vote, those voting in favor: Trustee Finout, Trustee Dontz, Treasurer Jankwietz, Clerk Taylor, Supervisor Bjorkquist. Those voting against: None. The motion was approved.

Trustee Dontz made the motion to modify current ZBA member Steve Dabrowski's term ending 4/30/25 to 4/30/23; second by Trustee Finout. In a roll call vote, those voting in favor: Trustee Dontz, Clerk Taylor, Treasurer Jankwietz, Trustee Finout, Supervisor Bjorkquist. Those voting against: None. The motion was approved.

Clerk Taylor recommended the Board consider 2021/2022 FY Budget Change No. 1. The Budget Change would re-align some of the operating, fire department and sewer revenue and expenses for the remainder of the current year. Trustee Dontz made the motion to adopt the Recommended 2021/2022 Budget Line Item Change No. 1; seconded by Treasurer Jankwietz. All voted in favor; motion carried.

Recommended 2021/2022 Budget Line Item Change No. 1

<u>Account</u>	<u>Name</u>	<u>Increase</u> <u>(Decrease)</u>	
<u>Operating, Liquor, and Sewer Funds</u>			
<u>Revenue</u>			
101-000-808	Little River Revenue Sharing	15,430.00	
101-000-695.30	Fire Dept Donations	<u>550.00</u>	
	Total Revenue Increase	<u>15,980.00</u>	<u>15,980.00</u>
<u>Expense</u>			
<i><u>Development & Operations</u></i>			
101-101-727	Office Supplies	(3,500.00)	
101-101-970	Capital Outlay	10,000.00	
101-173-727	Assessor Supplies	500.00	
101-253-727	Office Supplies-Treasurer	3,500.00	
101-269-775	Building Maintenance	(10,500.00)	
101-330-727	Office Supplies - Liquor Law	(100.00)	
101-330-980	Bank Charges - Liquor Law	100.00	
101-536-726.81	Sewer Expense - Supplies	(100.00)	
101-536-726.82	Sewer Expense - Bank Charges	<u>100.00</u>	<u>0.00</u>
<i><u>Fire Department</u></i>			
101-336-702	FD - Wages	(2,000.00)	

101-336-775	F D - Maintenance & Repairs	(2,000.00)	
101-336-850	FD - Telephone/Internet	1,000.00	
101-336-920	FD - Heat	550.00	
101-336-921	FD - Electricity	1,000.00	
101-336-958	FD - Education & Dues	2,000.00	
101-336-979	FD - Grant Expenditures	<u>15,430.00</u>	<u>15,980.00</u>
	Total Expense Increase	<u>15,980.00</u>	<u>15,980.00</u>
	Net Change - All Funds	<u>0.00</u>	<u>0.00</u>

Motion to approve the bills as presented and as received was made by Trustee Dontz; Trustee Finout seconded. All voted in favor; motion carried.

Manistee County MTA Meeting will be held Wednesday, May 25, 2022 at the Brown Township Hall.

Manistee Township Zoning Board of Appeals will meet on Tuesday, June 7, 2022 at 6:00 p.m. at the Manistee Township Hall (if there is an appeal). At this time there are no appeals.

Manistee Township Planning Commission is scheduled for Wednesday, June 1, 2022 at 9:00 a.m. at the Manistee Township Hall.

Manistee Township Annual Trash Day will be held Saturday, May 14, 2022 from 8:30 a.m. to 12:30 p.m. at the Fire Hall at 1331 Hill Road.

Next regular meeting of the Manistee Township Board will be held on Thursday, June 9, 2022 at 7:00 p.m. at the Manistee Township Hall, 410 Holden Street.

There being no further business or public comments to come before the board, it was moved by Trustee Dontz, seconded by Treasurer Jankwietz to adjourn the meeting at 7:25 p.m. All in favor, motion carried.

Respectfully submitted,

Dianne Taylor
Manistee Township Clerk