

## Approved Minutes

The regular monthly meeting of the Manistee Township Board was held on Thursday, April 21, 2022 at 7:00 P.M. at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Clerk Dianne Taylor, Treasurer Connie Jankwietz, Trustee John Dontz and Trustee Guy Finout. Also present were Zoning Administrator Karen Clouse, County Commissioner Jeff Dontz, Mitch Deisch from the MRA, Doug Barry from the Orchard Beach State Park, Pat Veach from the Pickleball Group, Arielle Breen from the News Advocate, Duane Anderson, Bob Archie, and Barry Lind from PEG.

Supervisor Dennis Bjorkquist called the meeting to order. All attending stood and said the Pledge of Allegiance.

Minutes of the March 10, 2022 Manistee Township Board meeting were provided. Treasurer Jankwietz made the motion to approve the minutes as written, seconded by Trustee Finout. All in favor; motion carried.

The Treasurer's report for the month of March was provided. The receipts were \$59,435.23; expenditures were \$52,399.68, leaving a balance of \$176,548.32 in the General Fund as of March. The report was placed on file.

Accepted Planning Commission minutes for the February 2, 2022 public hearing, February 2, 2022 regular meeting, March 2, 2022 public hearing, and March 2, 2022 regular meeting were provided to the Board and placed on file.

There were no public comments at this time.

County Commissioner Jeff Dontz reported on activities for the county. Centra Wellness has two (2) vacancies; Victorian Village Car Port will be providing rental cars at the airport effective May 1; the Strategic Plan includes education for youth, 911 Board will have a millage request on the August ballot; Jared Henry, Public Defender, is doing a good job of reporting to the State.

Karen Clouse, Zoning Administrator, reported on the activity in the Zoning office. There were two (2) new complaints; a noise complaint for snow removal at Meijer's and a junk/blight complaint at a property on Olson Road. There were five (5) land use permits issued, twelve (12) requests for construction permits and one (1) re-inspection fee paid. Culvers is working on completing the Demo permit. The Planning Commission will hold a public hearing on May 4, 2022 to hear comments on a Special Use Application and site plan to construct a garage with family quarters. There is also an appeal for May requesting a land use variance to construct a small engine repair shop and living quarters.

No report from the fire department. Spring is coming, please be sure to check [www.michigan.gov](http://www.michigan.gov) for information on burn permits and restrictions or call 1-866-922-2876.

Supervisor Bjorkquist, in the absence of Liquor Inspector Rick Clouse, gave the Liquor Inspector report. There were no citations or violations; Insta-Launch opened April 1.

Supervisor Bjorkquist gave an update on the township. The roundabout at the corner of M22 and US31 is scheduled to start July 12th and the project is expected to go through October 2022. North bound traffic will be routed by the gas station; South bound traffic will be routed down Schoedel road.

Mitch Deisch, MRA Interim Executive Director, gave an update on the status of the current MRA programs, the upcoming programs, and advised the Board of Manistee Township resident

participation in those programs. Mr. Deisch requested the Township continue to support the current and upcoming programs for the township residents. Treasurer Jankwietz made a motion to support youth activities at the MRA thru June 30, 2022 (the end of the current Fiscal Year) in the amount of \$3,000.00; Trustee Finout supported. All in favor; motion carried. The Board will consider future support during upcoming budget planning.

Pat Veach, President of the Pickleball Group, enlightened the Board about the growth of pickleball in the area and the need for a grant to procure items the group would like to have at the courts. The items included on the list were, bleachers for spectators, storage shed, blower, tudor teacher for beginners, charcoal grill, and more landscaping. The grant application the group is working on would need Township participation and requires a ten (10) percent match.

Supervisor Bjorkquist explained that Fire Department has requested the Township Board approve Joe Cerka as the new Fire Department Chief. Joe was elected Chief by the members of the Fire Department thru a process provided for in the Fire Department By-Laws. Trustee Dontz made the motion to appoint Joe Cerka as Fire Chief of the Manistee Township Fire Department; Clerk Taylor supported. All in favor; motion carried.

Treasurer Jankwietz moved, supported by Clerk Taylor, to approve Resolution 2022-04 for a Manistee County ARPA Funds Grant Application for Fire Department equipment. In a roll call vote, those voting in favor were: Taylor, Finout, Dontz, Jankwietz, and Bjorkquist. Those voting against: None. Absent: None. The resolution was declared approved.

## **Resolution 2022-04**

### **Grant Application for Fire Department Equipment**

**WHEREAS**, The Township of Manistee recognizes the need to improve and maintain equipment for use by the Manistee Township Fire Department as a provider of fire suppression and medical first responder services in the township; and

**WHEREAS**, there is possible grant funding available from the Manistee County ARPA allocation;

**BE IT RESOLVED** the Manistee Township Board approves the submission of a grant application, by the Township Supervisor, to Manistee County in the amount of \$50,000.00 towards the purchase of a Fire Department Rescue Vehicle with funds available from the Manistee County ARPA allocation.

Treasurer Jankwietz made the motion to approve the resolution; Clerk Taylor seconded. The motion was carried in a roll call vote.

YEAS: Taylor, Finout, Dontz, Jankwietz, Bjorkquist

NAYS: None

ABSENT: None

The Supervisor declared the motion carried.

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Dianne Taylor  
Manistee Township Clerk

I, Dianne Taylor, the duly appointed and acting Clerk of Manistee Township do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at the regular meeting of the Manistee Township Board, and a true and correct copy is included in the April 21, 2022 Manistee Township Board Minutes.

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Dianne Taylor  
Manistee Township Clerk

Supervisor Bjorkquist advised the Board of two (2) terms ending on the Planning Commission. Current members Ed Seng and Charlie Schoedel have both indicated they wish to continue to serve the Township. Trustee Dontz made the motion to appoint Ed Seng to the Planning Commission for a three (3) year term ending 4/30/2025; Trustee Finout seconded. All in favor; motion carried. Trustee Dontz made the motion to appoint Charlie Schoedel to the Planning Commission for a three (3) year term ending 4/30/2025; Clerk Taylor seconded. All in favor; motion carried.

On the Zoning Board of Appeals, Barry Elder's term is expiring and Todd Mallison is currently not available for some meetings. Clerk Taylor made the motion to appoint Barry Elder to the Zoning Board of Appeals for a three (3) year term ending 4/30/2025; Trustee Dontz seconded. All in favor; motion carried. Trustee Dontz made the motion to appoint Steve Dabrowski to the Zoning Board of Appeals for a three (3) year term ending 4/30/2025; Trustee Finout seconded. All in favor; motion carried.

Supervisor Bjorkquist advised that a grant is available from the Par Plan for playground improvements. Trust Dontz made a motion to approve Resolution 2022-0305 Approving Grant Submission for Playground Improvements; Taylor seconded. In a roll call vote, Yeas were Jankwietz, Taylor, Finout, Dontz, and Bjorkquist; Nays were None; Absent None. The motion was declared approved.

## **Resolution No. 2022-05**

### **A Resolution Approving Grant Submission for Playground Improvements**

**WHEREAS**, The Township of Manistee recognizes the need for township children and families to be able to play outdoors safely in township recreational areas and playgrounds; and,

**WHEREAS**, there may be funding available through the Michigan Township Participating Plan Grant Program to purchase the labor and materials required to make playground improvements to keep township children and families safe; therefore,

**BE IT RESOLVED** the Manistee Township Board approves the submission of a grant application to the Michigan Township Participating Plan Grant Program for \$3,200.00 to facilitate playground improvements.

Trustee Dontz made the motion to approve the resolution, Clerk Taylor seconded.

Yeas: Jankwietz, Taylor, Finout, Dontz, Bjorkquist

Nays: None

Absent: None

Motion declared carried.

I, Dianne Taylor, the duly appointed and acting Clerk of Manistee Township do hereby certify the foregoing is a true and correct copy of the duly adopted resolution adopted at the regular meeting of the Manistee Township Board, and a true and correct copy is included in the April 21, 2022 Manistee Township Board Minutes.

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Dianne Taylor  
Manistee Township Clerk

The March bill payment detail has been provided. Trustee Dontz made the motion to pay the bills for March as provided and the incoming bills as they are received; Trustee Finout seconded the motion. All in favor; motion carried.

**Reminders:**

**Manistee County MTA Meeting met on Wednesday, April 20, 2022 at 7:00 P.M. at the Bear Lake Township Hall, 7771 Lake Street, Bear Lake, MI.**

**Manistee Township Zoning Board of Appeals will meet Tuesday, May 10, 2022 at 6:00 p.m. at the Manistee Township Hall for an Appeal.**

**Manistee Township Planning Commission will meet on Wednesday, May 4, 2022 at 9:00 A.M. at the Manistee Township Hall for a Special Use Permit Public Hearing followed by the regular meeting at 9:30 AM.**

**Manistee Township Annual Trash Day will be held Saturday, May 14, 2022 from 8:30 A.M. to 12:30 P.M. at the Manistee Township Fire Hall, 1331 Hill Road, Manistee.**

**Next regular meeting of the Manistee Township Board will be held on Thursday, May 12, 2022 at 7:00 p.m. at the Manistee Township Hall, 410 Holden Street.**

There being no further business or public comments to come before the board, it was moved by Trustee Dontz, seconded by Treasurer Jankwietz, to adjourn the meeting at 7:34 PM. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor  
Manistee Township Clerk