

## Approved Minutes

The regular monthly meeting of the Manistee Township Board was held on Thursday, August 13, 2020 at 7:00 P.M. at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Clerk Dianne Taylor, Treasurer Connie Jankwietz, Trustee Guy Finout and Trustee John Dontz. Also present were County Commissioner Jeff Dontz, Fire Chief Chuck Barron, Captain Sam Koscinski, Deputy Clerk Karen Clouse, Barry Lind with PEG, Shareen Edmondson, Duke Edmondson and Leland Reed.

Supervisor Bjorkquist called the meeting to order. All attending stood and said the pledge of allegiance.

Minutes of the July 9, 2020 Manistee Township Board meeting were provided. Trustee Dontz made the motion to approve the minutes as written, Trustee Finout seconded. All in favor; motion carried.

The Treasurer's report for the month of July was provided. The receipts were \$20,841.71; expenditures were \$61,618.03, leaving a balance of \$127,332.11 in the General Fund as of July. The report was placed on file

Manistee Township Planning Commission – Approved minutes from July 1, 2020 Planning Commission meeting were provided and placed on file.

Manistee Township Zoning Board of Appeals did not meet.

In public comment, Duke Edmondson thanked the Board for taking the time to discuss a potential ATV/UTV Ordinance within the Township.

County Commissioner Jeff Dontz reported on the activities in the County. A two (2) year lawsuit involving in a Michigan County Treasurer has been resolved. The Veterans office is now located by the Dial-a-Ride building. The Meals on Wheels program in Manistee county is being discontinued by the Northwest Area Council on Aging in Traverse City; however, the local Manistee County Council on Aging is proposing to continue the program in partnership with the Manistee Area Public Schools. The MCCOA is asking for an increase in millage to help support the meal program. The District 10 Health Department building needs to be shored up. The foundation is inadequate so the structure is sinking. There are currently four (4) applications for the County Administrator/Controller position. The Sheriff Department has a new Deputy. Budget discussions will be conducted soon. Local projects are moving forward even with the pandemic. Blacker Airport will have a new airline as of October 1, 2020 called Cape Air. They are an affiliate of American Airlines and will fly to Chicago O'Hare Airport.

Trustee Finout, as Zoning Administrator, reported on the activity in the Zoning Department for July. There were no new written complaints. The deadline to have the fire damaged home on Miller Road cleaned up is August 31, 2020. Zoning Administrator Finout has sent a letter to the property owner on US 31, the site of an alleged vehicle repair shop. There were six (6) land use permits issued and twelve (12) requests for construction permits. Zoning Office Assistant K. Clouse has been handling the construction permits. Zoning Administrator Finout has been busy working with engineers from the Assisted Living Facility and LRBOI to apply for an expansion of the LRBOI Sewer System to accommodate the assisted living facility property. The Planning

Commission members received a draft copy of the Master Plan from County Planner Rob Carson. There will be a work session on August 26, 2020 to review and discuss the draft. Mr. Gary Schwaiger spoke at the August 5, 2020 Planning Commission meeting regarding short-term rentals in his neighborhood. The Planning Commission will discuss a short-term rental ordinance at the next regularly scheduled meeting.

Fire Chief Chuck Barron reported on the activity at the Fire Department. There were four (4) meetings and other training events, four (4) calls for fire suppression, and twenty-two (22) calls for medical assistance. Truck #133 has been fixed; however, there was an issue with the cab cylinders when lowering and it now needs additional repairs. The repair will take place downstate by the company that was servicing the truck when the issue occurred. The Station is in good working order and some of the gear has arrived from the various grants. Training is ongoing. Burn Permits are now available through the State by calling 866.922.2876. Supervisor Bjorkquist expressed his thanks to the firefighters for all of their hard work.

Supervisor Bjorkquist, in the absence of Liquor Inspector R. Clouse, gave the Liquor Inspector report for July. All Manistee Township establishments were in compliance.

Supervisor Bjorkquist gave an update on the Township. Milarch Road is done. Part of M-55 is currently under construction and should be completed by September 19, 2020. According to MDOT, the closure of the M-55 Bridge is scheduled for December 1, 2020 and should last one (1) year. Supervisor Bjorkquist asked Fire Chief Barron and Captain Koscinski to meet to discuss the logistics for Fire Department responses prior to the December 1, 2020 closure. The power to the Township garage has been repaired after being damaged by the erection of a tent for an event at the Hall. There will be a ribbon cutting ceremony for the Pickle Ball court on September 5, 2020 at 9:30 a.m. There may be Census workers in the area; there is an informational sheet available at the Township Hall. Friends of Orchard Beach State Park are accepting donations and memberships. They are working towards relocating the shelter house to the northern end of the State Park and developing a new playground.

The Household Hazardous Waste Collection will be held on August 15, 2020 from 9:00 a.m. to 1:00 p.m. at the Manistee County Road Commission.

The Manistee Township Trash Day has been cancelled for the year due to the pandemic.

Treasurer Jankwietz made the motion to adopt Resolution 2020-07 grant submission for Fire Department Litter/Stokes Basket and Equipment; seconded by Trustee Finout. All voted in favor; motion carried. In a roll call, those voting in favor were: Taylor, Finout, Dontz, Jankwietz, Bjorkquist. Those voting against: None. Supervisor Bjorkquist declared the motion carried.

## **Resolution No. 2020-07**

### **A Resolution Approving Grant Submission for Fire Department Litter/Stokes Basket and Equipment**

**WHEREAS**, The Township of Manistee recognizes the need for maintaining the Fire Department equipment in operating status to protect the firefighters and to help insure the ability to rescue patients and move them safely from one location to another when responding to an incident; and,

**WHEREAS**, there may be funding available through the Manistee Local Revenue Sharing Board - Cycle 2020 – II that would allow the department to replace obsolete, unrepairable equipment with a Litter/Stokes Basket and Equipment; therefore,

**BE IT RESOLVED** the Manistee Township Board approves the submission of a grant application to the Manistee Local Revenue Sharing Board for the purchase of Litter/Stokes Basket and Equipment to be used by the Manistee Township Fire Department. The grant request is for \$2,200.00 which is the total cost of the project.

Ms. Jankwietz made the motion to approve the resolution, Mr. Finout seconded.

Yeas: Taylor, Finout, Dontz, Jankwietz, Bjorkquist

Nays: None

Absent: None

Resolution declared adopted.

I, Dianne Taylor, the duly appointed and acting Clerk of Manistee Township do hereby certify the foregoing is a true and correct copy of Resolution 2020-07 duly adopted at the regular meeting of the Manistee Township Board, and a true and correct copy is included in the August 13, 2020 Manistee Township Board Minutes.

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Dianne Taylor  
Manistee Township Clerk

Trustee Dontz made the motion to approve Resolution 2020-08 Grant submission for Fire Department Station generator; seconded by Trustee Finout. All voted in favor; motion carried. In a roll call, those voting in favor were: Finout, Dontz, Jankwietz, Taylor, Bjorkquist. Those voting against: None. Supervisor Bjorkquist declared the motion carried.

## **Resolution No. 2020-08**

### **A Resolution Approving Grant Submission for Fire Department Station Generator**

**WHEREAS**, The Township of Manistee recognizes the need for maintaining the Fire Department in operating status to protect the firefighters and residents, and to ensure the ability to have the fire department building and equipment fully functioning at all

times, including power outages; and,

**WHEREAS**, there may be funding available through the Manistee Local Revenue Sharing Board Cycle 2020 – II that would allow the department to install a fixed natural gas 32kw Generac backup generator to power the whole station during power outages; therefore,

**BE IT RESOLVED** the Manistee Township Board approves the submission of a grant application to the Manistee Local Revenue Sharing Board for the purchase of Generac Backup Generator to be used by the Manistee Township Fire Department. The grant request is for \$19,341.25 which is the total cost of the project.

Mr. Dontz made the motion to approve the resolution, Mr. Finout seconded.

Yeas: Finout, Dontz, Jankwietz, Taylor, Bjorkquist

Nays: None

Absent: None

Resolution declared adopted.

I, Dianne Taylor, the duly appointed and acting Clerk of Manistee Township do hereby certify the foregoing is a true and correct copy of Resolution 2020-08 duly adopted at the regular meeting of the Manistee Township Board, and a true and correct copy is included in the August 13, 2020 Manistee Township Board Minutes.

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Dianne Taylor  
Manistee Township Clerk

Prior to Clerk Taylor presenting the Election report, Supervisor Bjorkquist took this opportunity to thank the office staff for all the hard work they put into the August Primary Election.

Clerk Taylor presented the August 4, 2020 Primary Election report. There was a significant increase in Absentee Voter application requests for this Election compared to the 2016 Primary. There were less people to come through the precinct on Election Day. The office staff did a fantastic job, as did the Election Inspectors on Election Day.

Board members discussed pursuing information regarding an ATV/UTV ordinance. Supervisor Bjorkquist stated he has had a discussion with the Sheriff and the Manistee County Road Commission manager as well as looking at several sample ordinances. Treasurer Jankwietz made the motion to pursue an ATV/UTV ordinance for Manistee Township; seconded by Trustee Finout. All voted in favor; motion carried.

A discussion occurred among the Board Members regarding future rentals for the Hall. The result of the discussion was, after the three (3) rentals that are currently on the books are completed, rentals at the Hall will be suspended until further notice.

The July bill payment schedule was provided. Trustee Dontz made the motion to pay the bills for July as provided and the August bills as they are received; Trustee Finout seconded the motion. All in favor; motion carried.

**Manistee County MTA Meeting** is scheduled for **Wednesday, August 26, 2020** at the **Stronach Township Hall, 2471 Main Street, Manistee.**

**Manistee Zoning Board of Appeals** will meet **Tuesday, September 1, 2020 at 7:00 P.M.** at the **Manistee Township Hall, if there is an appeal.**

**Manistee Township Planning Commission** will meet **Wednesday, September 2, 2020 at 7:00 p.m.** at the **Manistee Township Hall.**

Next regular meeting of the **Manistee Township Board** will be held on **Thursday, September 10, 2020 at 7:00 P.M.** at the Manistee Township Hall, 410 Holden Street.

Supervisor Bjorkquist stated Cycle II 2020 Revenue Sharing Board Applications will be due by September 4, 2020.

There being no further business or public comment to come before the board, it was moved by Treasurer Jankwietz, seconded by Trustee Dontz to adjourn the meeting at 7:55 PM. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor  
Manistee Township Clerk