

Approved Minutes

The regular monthly meeting of the Manistee Township Board was held on Thursday, December 8, 2022 at 7:00 p.m. at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Trustee Guy Finout, Trustee John Dontz, Treasurer Connie Jankwietz, and Clerk Dianne Taylor. Also present were Zoning Administrator Karen Clouse, Heather Taylor, Scott Fraley and Barry Lind. County Commissioner Jeff Dontz, Fire Chief Joe Cerka, and Liquor Inspector Rick Clouse were not in attendance.

Supervisor Dennis Bjorkquist called the meeting to order. All attending stood and recited the Pledge of Allegiance.

Minutes of the November 3, 2022 Manistee Township Regular Board meeting and the November 25, 2022 Special Work Session were provided. Trustee John Dontz made the motion to approve the minutes as presented, seconded by Trustee Finout. All in favor; motion carried.

The Treasurer's report was provided for the month of November 2022. The receipts were \$23,123.94; expenditures were \$71,928.25, leaving a balance of \$104,548.99 in the General Fund as of November 2022. Treasurer's report was placed on file.

Approved minutes for the November 12, 2022 Manistee Township Planning Commission Public Hearing, Regular meeting, and October 18, 2022 Work Session meeting were placed on file.

There were no public comments at this time.

County Commissioner Jeff Dontz was absent.

Zoning Administrator Clouse reported on the activity in the Zoning office for November. There were no new complaints. There were five (5) requests for zoning permits and eleven (11) requests for construction permits. Zoning Administrator Clouse stated she had spoken with the Project Manager for the BiggBy project; the hookup to Consumers was a hold up, which has been resolved. BiggBy is currently hiring staff and hoping to open around December 15, 2022. The Zoning Department has been approached by an agent for a developer regarding a two (2) phase project to construct a total of 288 market-rate multi-family apartments on property located at 610 E. Parkdale Avenue, commonly referred to as the Old Kennedy School property. A Special Use Permit application and site plan have been submitted and the Zoning Administrator review has been completed. The parcel involved is currently located in two zoning districts; R-1 Residential and C-1 Commercial District, which is referred to as split zoning. A rezoning request has also been received to rezone the entire parcel as C-1 Commercial. The Township Planning Commission held a Public Hearing on December 7, 2022 regarding the applications. The Township Planning Commission is recommending the Township Board approve an Amendment to the Zoning Ordinance to rezone the parcel located at 610 E. Parkdale Avenue. The Amendment must also go to the County Planning Commission for review. In addition, the zoning office has received a request for the Township Board to consider designating the property at 610 E. Parkdale Avenue as a Commercial Rehabilitation District which would allow for additional financial incentives thru an application for a Commercial Rehabilitation Exemption Certification.

Supervisor Bjorkquist reported, in Fire Chief Joe Cerka absence, eight (8) meetings and/or training sessions, twenty-eight (28) medical runs, and thirteen (13) fire runs. Truck 135R rescue DOT inspection has been completed. All DOT's are now done; starting on oil changes. The motor quit on the air compressor for air supply for the trucks; the motor has been replaced. Still keeping the station clean. The department is still waiting to hear on the Hallegans and axe sets. Still actively recruiting. Fit testing for interior personnel will be late January or February. Still working on Auto Aid Agreements; the new computer is helping at the station; new Id's are being provided by Little River Casino once we provide pictures. Supervisor Bjorkquist expressed his thanks to the fire fighters for all of their hard work.

Supervisor Bjorkquist reported, in Liquor Inspector Rick Clouse absence, for November. There were no citations or violations at any establishments.

Supervisor Bjorkquist gave an update on the Township. The roundabout is getting more lighting. The US31 bridge will be closed starting July 23, 2023 for repair and remain closed through April 24, 2024. Working on the trees around the power lines at Newland School. A perimeter has been installed around the playground to contain the woodchips and help with maintaining the grounds. Thank you to PCA for providing the chips and to Anthony's for providing the manpower to spread them.

A motion was made by Trustee Dontz, seconded by Treasure Jankwietz to hold a Public Hearing for further discussion of a Commercial Rehabilitation District on December 22, 2022 at 10 am. All in favor; motion carried.

The Manistee County 2023 Tax Maps and Assessment Roll Maintenance, Tax Rolls, and Tax Bills Contract was reviewed by the Board. The price per parcel for 2023 is \$4.43. Treasurer Jankwietz made a motion to approve the Contract for 2023, seconded by Trustee Dontz. All in favor; motion carried.

The 2023 S.E.T. Summer Tax Collection Contract between Manistee County and Manistee Township was also reviewed by the Board. Treasurer Jankwietz made a motion to approve the 2023 S.E.T. Summer Tax Collection Contract for \$1.00 per parcel, seconded by Trustee Finout. All in favor; motion carried.

Treasurer Jankwietz made the motion to appoint Dan Revolt to the Board of Review for a term ending December 31, 2024; Trustee Dontz seconded. All in favor; motion carried. Trustee Dontz made the motion to appoint Paul Revolt to the Board of Review for a term ending December 31, 2024; Trustee Finout seconded. All in favor; motion carried. Treasurer Jankwietz made a motion to appoint Earl Edmondson to the Board of Review for a term ending December 31, 2024; Trustee Dontz seconded. All in favor; motion carried.

The Board Members received a copy of the proposed annual Township calendar for 2023. Trustee Dontz made the motion to approve the annual Township calendar as presented for 2023, seconded by Trustee Finout. All voted in favor; motion carried.

The November bill payment schedule was provided. Trustee Dontz made a motion to pay the bills for November as provided and incoming bills as they are received; Trustee Finout seconded. All in favor; motion carried.

Treasurer's Office will be open from 9:00 A.M. to 5:00 P.M. on Wednesday, December 28, 2022 and Saturday, December 31, 2022 to collect taxes.

Manistee County MTA Meeting will hold their next meeting in the Spring, 2023.

Manistee Zoning Board of Appeals will meet Tuesday, January 3, 2023 at 6:00 p.m. at the Manistee Township Hall.

Manistee Township Planning Commission will meet on Wednesday, January 4, 2023 at 9:00 a.m. at the Manistee Township Hall.

Next regular meeting of the Manistee Township Board will be held on Thursday, January 12, 2023 at 7:00 p.m. at the Manistee Township Hall, 410 Holden Street.

Supervisor Bjorkquist wished everyone a Merry Christmas, stay safe and healthy, and Happy New Year. Be sure the check your smoke alarms and chimneys.

There being no further business or public comment to come before the Board, it was moved by Trustee Dontz seconded by Treasurer Jankwietz to adjourn the meeting at 7:30 p.m. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor
Manistee Township Clerk