

## Approved Minutes

The regular monthly meeting of the Manistee Township Board was held on Thursday, April 13, 2023 at 7:00 P.M. at the Manistee Township Hall. Board members present were Supervisor Dennis Bjorkquist, Clerk Dianne Taylor, Treasurer Connie Jankwietz, Trustee John Dontz and Trustee Guy Finout. Also present were Zoning Administrator Karen Clouse, Deputy Clerk Heather Taylor, Fire Chief Joe Cerka, County Commissioner Jeff Dontz, James Eble, AJ Johnson from Republic Services, and Barry Lind from PEG. Absent was Rick Clouse, Liquor Inspector.

Supervisor Dennis Bjorkquist called the meeting to order. All attending stood and said the Pledge of Allegiance.

Minutes of the March 9, 2023 Manistee Township Board meeting were provided. Trustee Finout made the motion to approve the minutes as written, seconded by Treasurer Jankwietz. All in favor; motion carried.

The Treasurer's report for the month of March was provided. The receipts were \$4,800.00; expenditures were \$58,383.66, leaving a balance of \$114,935.93 in the General Fund as of March. The report was placed on file.

Accepted Planning Commission meeting minutes for the March 1, 2023 regular meeting were provided to the Board and placed on file.

There were no public comments at this time.

County Commissioner Jeff Dontz reported on activities for the County. Considering putting an awning on the front entrance of the courthouse; County Commissioner Janice McCraner was appointed to the Centra Wellness Board, she is replacing Pauline Jaquish; appointed Robert DeYoung to Parks and Recs Commission; passed resolutions for County Government month and Parkinson's Awareness month; Parks and Rec sent a letter opposing the removal of Tippy Dam; will be having an Opioid work group to determine what to do with the funds coming in; County Board will have wage increases; approved the timeline for the 2023/24 budget that starts in October; approved the re-monumentation contract with Spicer; appointed Theresa Pechacek to the Centra Wellness board and Theresa Mandeville to the Jury Board as recommended by Judge Thompson; annual chamber report was given by Stacie Bytwork and Marc Miller; and, the Annual Equalization Report for 2023 indicates the county SEV rose 13.75% and the taxable value rose 7.18%.

Karen Clouse, Zoning Administrator, reported on the activity in the Zoning office. There were two (2) new complaints, three (3) land use permits issued and nineteen (19) requests for construction permits. Mike Rossler (the son) is working on cleaning up his yard. Jeremy Jones, with Prism Power, met with the Planning Commission on April 12th and provided an updated timeline for the Heathland Solar Project; the Planning Commission voted to renew their Special Land Use Permit by resolution. Munson Manistee has received a temporary Certificate of Occupancy for the new Emergency Department that opened on April 12, 2023. Received a completed parcel application to split a lot in the Renaissance Park. A new project in the Township, an Industrial Hemp Cultivation project, is expected to be operational in July or August. The proposed housing project located at the school is moving forward; waiting for the completed application packet.

Fire Chief Cerka reported there were six (6) Fire related, thirteen (13) Medical related and nineteen (19) Lift Assist related calls. The chief and officers had 65 hours total. There were no community events for the month of March. Engine 131 was greased and had the fluids changed. The other trucks will be scheduled. Keeping the station and apparatuses clean. Checking into

changing the ceiling tiles to drywall along with replacing the upstairs floor and making shelves. Will be attending the Revenue Sharing meeting on Monday. Applied for a grant to AAA for vehicle extraction and wildland gear. Still actively recruiting. There will be an open house on August 5, 2023 starting at 2:00pm to celebrate 50 years of fire service. Spring is coming, please be sure to check [www.michigan.gov/burnpermit](http://www.michigan.gov/burnpermit) for information on burn permits and restrictions or call 1-866-922-2876.

Supervisor Bjorkquist, in the absence of Liquor Inspector Rick Clouse, gave the Liquor Inspector report. There were no citations or violations.

Supervisor Bjorkquist gave an update on the township. Mathisen Road is getting cable internet and tv. Currently, our area is in a red zone; there are no burn permits at this time. The Road Commission has been out to work on Carlson Road. May 13, 2023 is the Annual Trash Day at the Fire Hall on Hill Road, from 8:30am to 12:30pm, for large items that can't be put out for regular trash pickup.

Treasurer Jankwietz moved, supported by Clerk Taylor, to appoint Richard Edmondson to the Planning Commission for a three-year term ending April 30, 2026. All in favor; motion carried.

Trustee Dontz moved, supported by Trustee Finout, to appoint Duane Anderson to the Planning Commission for a three-year term ending April 30, 2026. All in favor; motion carried.

Trustee Dontz moved, supported by Trustee Finout, to appoint Steve Dembrowski to the Zoning Board of Appeals, for a three-year term ending April 30, 2026. In addition, it was moved by Treasurer Jankwietz, seconded by Trustee Dontz, to appoint, as an Alternate, Ernie Hornkohl to the Zoning Board of Appeals for a three-year term ending April 30, 2026.

Treasurer Jankwietz made a motion to enter into a contract with the Leadership Program for a Life Jacket Station at Bar Lake, seconded by Clerk Taylor. Upon discussion, the motion was amended to read "enter into a contract with the Leadership Program for a Life Jacket Station at Bar Lake provided the contract is updated to include language that states the Township reserves the right to remove the Life Vest Loaner Station at any time the Township determines it is no longer in the public interest to maintain it". The station is to be constructed on the Lake Michigan side of Bar Lake. All in favor; motion carried.

Treasurer Jankwietz moved, supported by Trustee Dontz, to enter into a contract for the 2023 Household Hazardous Waste Program in the amount of \$1,425.00. All in favor; motion carried. The Household Hazardous Waste collection will take place on Saturday, August 19, 2023 at the Manistee County Road Commission.

Zoning Administrator Karen Clouse advised the Board regarding the parcel division application received to split Lot Twelve (12) in the Renaissance Park, a platted subdivision. The lot can only be split if it is in conformity with local ordinances, is approved by the Planning Commission, and approved by the Township Board via resolution. The Zoning Administrator assured the board members the proposed lot split conforms to all ordinances, standards, and regulations. Trustee Dontz made the motion, seconded by Trustee Finout, to adopt Resolution 2023-06 to Approve Division of Platted Lot Pursuant to Section 1208 of the Manistee Township Zoning Ordinance; and to Rescind all Resolutions in Conflict Herewith. In a roll call vote, the Ayes were: Jankwietz, Taylor, Dontz, Finout, and Bjorkquist. The Nays were: None. Absent was: None.

**TOWNSHIP OF MANISTEE  
MANISTEE COUNTY**

**RESOLUTION 2023-06**

At a regular meeting of the Township Board of the Township of Manistee, held on the 13th day of April, 2023, at the Manistee Township Hall, 410 Holden Street, Manistee, MI, 49660

Present: D. Bjorkquist, J. Dontz, G. Finout, C. Jankwietz, D. Taylor

Absent: None

The following preamble and resolution were offered by J. Dontz and supported by G. Finout:

**RESOLUTION OF MANISTEE TOWNSHIP BOARD OF TRUSTEES TO APPROVE  
DIVISION OF PLATTED LOT PURSUANT TO SECTION 1208 OF THE MANISTEE  
TOWNSHIP ZONING ORDINANCE; AND TO RESCIND ALL RESOLUTIONS IN  
CONFLICT HEREWITH**

WHEREAS, Michael J. and Jennifer L. Hiller are the owners of Lot 12 of Renaissance Park Subdivision, according to the recorded plat thereof, which lot presently comprises parcel # 51-07-690-012-00; and

WHEREAS, Michael J. and Jennifer L. Hiller have applied to split Lot 12 of Renaissance Park Subdivision, according to the recorded plat thereof, currently being parcel # 51-07-690-012- 00, in accordance with Section 1208 of the Manistee Township Zoning Ordinance; and

WHEREAS, following the proposed division of the platted lot as requested, the resulting parcels will be as depicted on the Certificate of Survey dated March 8, 2023, and attached as Exhibit A to this Resolution; and

WHEREAS, the Manistee Township Planning Commission has reviewed the application and recommended approval of the split; and

WHEREAS, the Manistee Township Board finds that the conditions for dividing a platted lot as set forth in the applicable provisions of the Michigan Land Division Act, as amended, being 1967 PA 288, MCL 560.101 *et seq.*, and the Manistee Township Zoning Ordinance, have been met;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the proposed division of parcel # 51-07-690-012-00, being Lot 12 of the Renaissance Park Subdivision, is hereby approved, and the parcel shall be divided into two parcels, which, in accordance with the respective legal descriptions provided on the Certificate of Survey attached to this Resolution as Exhibit A, are described as follows:

PARCEL "A":

The Northwesterly half of Lot 12 of Renaissance Park, according to the plat thereof, as recorded in Liber 6 of Plats, Pages 103-105, Manistee County records, the dividing line being parallel with the Southeasterly line of said Lot 12. More fully described as:

Beginning at the Northeast corner of Lot 12 of Renaissance Park, thence South 34°59'00" East, along the East line of said lot, 421.82 feet; thence South 55°47'19" West, parallel to the Southeasterly line of said lot, 415.94 feet to the West line of said lot; thence 209.67 feet along said West line on the arc of a 1533.00 foot radius curve to the left, long chord = North 19°41'41" West, 209.51 feet, delta angle = 7°50'11"; thence 365.93 feet along said West line on the arc of a 267.00 foot radius curve to the right, long chord = North 15°47'30" East, 337.96 feet, delta angle = 78°31'32", to the Northwesterly line of said lot; thence North 54°46'26" East, along said Northwesterly line, 98.85 feet to the Point of Beginning. Containing 3.26 acres of land.

Subject to all easements and restrictions as shown on the Plat of Renaissance Park, as recorded in Liber 6 of Plats, Pages 103-105, Manistee County Records. Also subject to easements, covenants, and other restrictions of record, if any.

PARCEL "B":

The Southeasterly half of Lot 12 of Renaissance Park, according to the plat thereof, as recorded in Liber 6 of Plats, Pages 103-105, Manistee County records, the dividing line being parallel with the Southeasterly line of said Lot 12. More fully described as:

Commencing at the Northeast corner of Lot 12 of Renaissance Park, thence South 34°59'00" East, along the East line of said lot, 421.82 feet to the Point of Beginning; thence continuing South 34°59'00" East, along said lot line, 296.68 feet to the Southeasterly line of said lot; thence South 55°47'19" West, along said lot line, 554.98 feet to the West line of said lot; thence 23.09 feet along the West line of said lot on the arc of a 1467.00 foot radius curve to the right, long chord = North 04°51'09" West, 23.09 feet, delta angle of 0°54'07"; thence 303.43 feet, along the West line of said lot on the arc of a 1533.00 foot radius curve to the left, long chord = North 10°06'22" West, 302.94 feet, delta angle = 11°20'27"; thence North

55°47'19" East, parallel to the Southeasterly line of said lot, 415.94 feet to the Point of Beginning. Containing 3.26 acres of land.

Subject to all easements and restrictions as shown on the Plat of Renaissance Park, as recorded in Liber 6 of Plats, Pages 103-105, Manistee County Records. Also subject to easements, covenants, and other restrictions of record, if any.

2. That the Township Assessor make the appropriate changes to the Township tax rolls to reflect the split of Lot 12 as approved by this Resolution.

3. That a copy of this Resolution be recorded with the Manistee County Register of Deeds.

4. That all resolutions of the Township in conflict herewith are hereby repealed to the extent of the conflict.

AYES: C. Jankwietz, D. Taylor, J. Dontz, G. Finout, D. Bjorkquist

NAYS: None

ABSENT: None

RESOLUTION DECLARED adopted.

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Dianne Taylor  
Manistee Township Clerk

#### CERTIFICATION

I, Dianne Taylor, being the Clerk of Manistee Township, certify that the above is a true and accurate copy of the resolution adopted by the Township Board of Trustees of Manistee Township at the regular meeting held on the 13th day of April, 2023.

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Dianne Taylor  
Manistee Township Clerk

Prepared by:  
Alexander P. Henderson (P82286)  
Mika Meyers PLC  
414 Water Street  
Manistee, MI 49660  
(231) 723-8333

# **EXHIBIT A**

# Certificate of Survey

RECEIVED  
3/28/2023

SOUTH LINE OF LOT 1 USED FOR PRORATION AND DIRECTION FOR SETTING MISSING NORTHERLY CORNER OF LOT 12

**NOTES:**

DIRECT ACCESS TO HIGHWAY M-55 FROM LOT 12, NOW PARCEL "A" AND PARCEL "B", IS PROHIBITED.

THE CURVE NUMBERS, EXCEPT FOR C14 & C15, CORRESPOND TO THE CURVE NUMBERS ON THE PLAT OF RENAISSANCE PARK.

ALL ANNOTATIONS SHOWN AROUND THE PRIVATE STORM WATER DETENTION EASEMENT ARE RECORD DIMENSIONS.

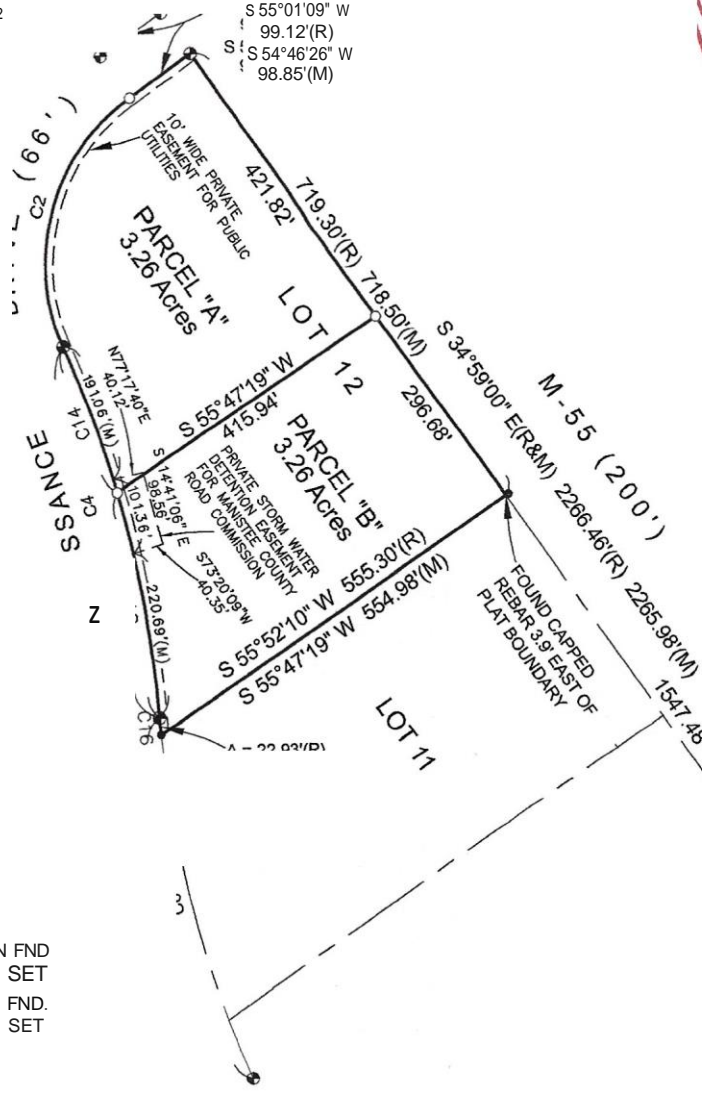
4.  
u.l  
cl

A= 22.93'(R)  
23.09'(M)

**Legend**

- IRON FND
- o IRON SET
- P.K. FND.
- a P.K. SET
- o MONUMENT FND.
- (R) RECORD
- (M) MEASURED

Scale: 1" = 200'  
0' 100' 200' 400'



CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C2 R	267.00	366.35	338.28	N 15°42'41" E	78°36'56"
C2 M	267.00	365.93	337.96	N 15°47'30" E	78°31'32"
C4 R	1533.00	513.17	510.78	N 14°00'23" W	19°10'47"
C4 M	1533.00	513.11	510.71	N 14°01'27" W	19°10'38"
C6 R	1467.00	493.98	491.65	N 14°03'47" W	19°17'35"
C6 M	1467.00	493.94	491.61	N 14°02'50" W	19°17'30"
C14	1533.00	209.67	209.51	N 19°41'41" W	75°0'11"
C15	1533.00	303.43	302.94	N 10°06'22" W	11°20'27"
C16	1467.00	23.09	23.09	N 04°51'09" W	0°54'07"

I, Scott D. McLain, a Professional Surveyor in the State of Michigan, do hereby certify that I have surveyed and mapped the hereon described parcel(s) of land; that the ratio of closure of the unadjusted field observations is within the accepted limits; and that I have fully complied with the requirements of P.A 132 of 1970 as amended. All corners shown have a Relative Positional Precision of 0.07" + 50 ppm, unless noted otherwise.

Professional Surveyor 40010 57817

Basis of Bearing: Plot of RENAISSANCE PARK

**Michigan Geomatics**

Professional Land Surveying  
Civil Engineering  
542 E. Grand Road  
(231) 826-2655  
Traverse City, MI 49684  
MichiganGeomatics.com

For:	<b>Michael Hiller</b>	
Part of the NW 1/4 of Sec. 8, T21N, R16W, Manistee Twp., Manistee County, Michigan.		
Date:	March 08, 2023	File No: 23-3027
Drafted By:	SJM	Sheet: 1 of 2

PARENT PARCEL DESCRIPTION AS FURNISHED:

Lot 12 of Renaissance Park, according to the plat thereof, as recorded in Uber 6 of Plats, Pages 103-105, Manistee Country Records.

PARCEL "A"

The Northwesterly half of Lot 12 of Renaissance Park, according to the plat thereof, as recorded in Uber 6 of Plats, Pages 103-105, Manistee Country records, the dividing line being parallel with the Southeasterly line of said Lot 12. More fully described as:

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said lot, 421.82 feet; thence South 55°47'19" West, parallel to the Southeasterly line of said lot, 415.94 feet to the West line of said lot; thence 209.67 feet along said West line on the arc of a 1533.00 foot radius curve to the left, long chord

= North 19°41'41" West, 209.51 feet, delta angle= 7°50'11"; thence 365.93 feet along said West line on the arc of a

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Scott D. McLain

Professional Surveyor 40010 57817

 <p><b>Michigan Geomatics</b> Professional Land Surveying 5422 Goodrick Road Traverse City, MI 49684 (231) 325-2655 MichiganGeomatics.com</p>	For:	Michael Hiller
		Part of the NW 1/4 of Sec. 8, T21N, R16W, Manistee Twp., Manistee County, Michigan.
	Date: March 08, 2023	File No: 23-3027
	Drafted By: SJM	Sheet: 2 of 2



Trash Bids were discussed. In response to questions from board members, AJ Johnson, Republic Services, indicated the cost of the 96-gallon trash container was not included in the three (3) year bid previously submitted; however, he would be willing to submit a five (5) year bid that could include the cost of the containers.

The Manistee County Road Commission has prepared a contract for the repair of Polen and Siuda Roads with Hot Mix Asphalt (HMA) for 1.435 miles with Wedging & Paving, Chip Sealing and Fog Sealing from Hill Road to East Kott Road at an estimated project cost of \$169,300.00; the township share of costs is estimated at \$84,650.00. Treasurer Jankwietz made the motion to enter into the contract to repair the roads; Trustee Finout seconded. In a roll call vote, Ayes were Taylor, Dontz, Finout, Jankwietz, and Bjorkquist. Nays were none. Motion carried.

The March bill payment detail was provided. Trustee Dontz made the motion to pay the bills as provided and the incoming bills as they are received; Trustee Finout seconded the motion. All in favor; motion carried.

**Reminders:**

**Manistee Township Planning Commission will meet on Wednesday, April 19, 2023 at 9:00 A.M. at the Manistee Township Hall for a work session.**

**Manistee County MTA Meeting will meet on Wednesday, April 26, 2023 at 7:00 P.M. at the Marilla Township Hall, 9991 Marilla Road, Copemish, Mi 49625.**

**Manistee Township Zoning Board of Appeals scheduled for Tuesday, May 2, 2023 at 6:00 p.m. at the Manistee Township Hall is cancelled due to election.**

**Special Election will be held on Tuesday, May 2, 2023 from 7:00 am to 8:00 pm at the Manistee Township Hall.**

**Manistee Township Annual Trash Day will be held Saturday, May 13, 2023 from 8:30 A.M. to 12:30 P.M. at the Manistee Township Fire Hall, 1331 Hill Road, Manistee.**

**Next regular meeting of the Manistee Township Board will be held on Thursday, May 11, 2023 at 7:00 p.m. at the Manistee Township Hall, 410 Holden Street.**

There being no further business or public comments to come before the board, it was moved by Trustee Dontz, seconded by Treasurer Jankwietz, to adjourn the meeting at 7:45 PM. All in favor; motion carried.

Respectfully submitted,

Dianne Taylor  
Manistee Township Clerk